


Student's Programme Guide

Post-Graduate Diplomain Rural Development (Revised) (PGDRD)

The Soft copy of the learning material for different programmes can be downloaded from the following:-

- E-Gyankosh (E-Content repository of educational resources) <https://egyankosh.ac.in/>
- IGNOU E-Content mobile App (Can be downloaded from Google Play Store)

School of Continuing Education
Indira Gandhi National Open University
Maidan Garhi, New Delhi -110068



YOUR ATTENTION PLEASE

You are requested to go through this guide carefully before you proceed to the course material. It is further suggested that whenever you have a question to ask us, do look into this Guide. You will most likely find the answer to your question. If you do not, get in touch with your Regional Centre for information.

The candidates are required to opt only for such a study center in which the programme is activated. As far as possible the University will allot the study centre opted by the candidate. However, the University may change the study centre at its convenience without concurrence of the student at any time.

Printed material is your backbone. Our study material is prepared by teams of experts keeping in view the interest of the learner group. Each course has a Course Development Committee headed by the Vice-Chancellor and other distinguished academics and professionals involved in the course preparation. The course material is written in such a manner that the students can study it by themselves with a little assistance from our Counsellor at the Study Centres. Further, textbooks and reference books are available in the libraries attached to the Study Centres and Regional Centre. Therefore, students will have no need for any cheap or condensed guide for following courses of IGNOU. In fact, these may harm them. Hence, the University strongly advises the students not to take recourse to such type of guides.

MATERIAL PRODUCTION

Mr. Arvind Kumar
Assistant Registrar (Publication)
SOCE, IGNOU, New Delhi

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Further information on Indira Gandhi National Open University courses may be obtained from the University's office at Maidan Garhi, New Delhi- 110 068, or the official website of IGNOU at www.ignou.ac.in

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RECOGNITION

IGNOU is a NATIONAL OPEN UNIVERSITY established by an Act of Parliament in 1985 (Act No. 50 of 1985).

It is the First Open University in the Country to have been accredited with the highest A++ Grade by NAAC.

IGNOU has been exempted from applicability of UGC (One and Distance Learning Programme and Online Programme) Regulations, vide Letter No. F. No. 1-8/2019 (DEB-I) dated 9th August 2019 & F. No. 2-/2019 (OL) dated 17th March, 2020. (<http://ignou.ac.in/userfiles/Exemption%20from%20UGC%20regulations.pdf>)

The Degrees/ Diplomas/ Certificates issued by IGNOU are recognised by all the member institutions of the Association of Indian Universities (AIU) and are at par with the corresponding Degrees/ Diplomas/ Certificates issued by all Indian Universities/ Deemed Universities/ Institutions etc.

The UGC Notification No. F. 1-1/2020 (DEB-I) dated 4th Sept. 2020 regarding recognition of Degrees and Certificate acquired through ODL mode states as under:

Equivalence of qualification acquired through Conventional or Open and Distance Learning and Online modes.— Degrees at undergraduate and postgraduate level in conformity with UGC notification on Specification of Degrees, 2014 and post graduate diplomas awarded through Open and Distance Learning mode and/or Online mode by Higher Educational Institutions, recognised by the Commission under these regulations, shall be treated as equivalent to the corresponding awards of the Degrees at undergraduate and postgraduate level and post graduate diplomas offered through conventional mode.

CUT OFF DATES

Please check the admission advertisement on IGNOU Website (www.ignou.ac.in) for the last date of submission of admission for the January & July admission cycles.

Important Links

Admission Portal for ODL Programmes: <https://ignouadmission.samarth.edu.in/>

Admission Portal for Online Programmes: <https://ignouiop.samarth.edu.in/>

Admission Portal for Fixed Learner Intake Programmes: <https://ignouflip.samarth.edu.in/>

Student Portal (after admission): <https://ignou.samarth.edu.in/>

[All students are advised to register on the Student Portal after confirmation of their admission and create their own Student Account](#)

(Source-IGNOU-2023 PROSPECTS-, University, Rules, Performa's.)

CONTENTS

	Page No.
1. About the University	5
2. General Information	6
3. Information Regarding Assignments	12
4. Project Work	15
5. Information Regarding Examination	17
6. Preparation for Examination	20
7. Term-End Examination	20
8. Post-Graduate Diploma Programme in Rural Development Detailed Programme Structure (Annexure-I)	23
9. Schedule for Counselling Sessions (Annexure-II)	28
10. Guidelines for Preparation of Project Proposal for the Students Enrolled for the Post Graduate Diploma in Rural Development (Annexure-III)	29
11. Specimen Copy of Declaration (Annexure-IV)	32
12. Specimen Copy of Certificate (Annexure-V)	33
13. Some Useful Addresses	34
14. Regional Centre Codes and Addresses	35-46
15. Some Forms for Your Use (Appendix 1 to 16)	47-73
16. Sample Question Paper	75-80
17. IGNOU Policy Regarding Sexual Harassment at the Workplace	81
18. Student Satisfaction Survey	82

The degrees and diplomas of IGNOU are recognized and have the same status as those of any other Central or State University in India

**ASSOCIATION OF INDIAN
UNIVERSITIES
AIO HOUSE, 16 KOTLA MARG,
NEW DELHI-110002.**

January 14, 1994

The Registrar
Member Universities

**Sub: Recognition in Degrees/Diplomas of
Open Universities**

The Standing Committee at its 237th meeting held at Utkal University and the 68th Annual Session of the AIU and in December 1993 at the University of Delhi have decided in principle that the Degrees of the Open Universities be recognized in terms of the following resolutions.

Resolved that the examinations of the University should be recognized by another on a reciprocal basis, provided that the entrance qualification, duration of course and the general standard of attainment are similar to those prescribed by the recognized university.”

The decision is brought to the notice of the Universities for favour of appropriate action in the matter. The additional information, if required in this behalf, may kindly be obtained from the Registrar of the Universities direct.

Thanking you,

Your faithfully,
Sd/-
(K.C Kalra)
Joint Secretary

**UNIVERSITY GRANTS COMMISSION
Babadur Shah Safar Marg,
New Delhi-110002**

No-F-1-8

The Vice-Chancellor Directors
of all the Indian Universities/
Deemed Universities Institutions
of National importance

**Sub: Recognition of Degrees/Diplomas
awarded by Indira Gandhi National
Open University, New Delhi**

I am directed to say that Indira Gandhi National Open University New Delhi has been established by Sub-Section (2) of Section (1) of the IGNOU Act, 1985 (50 of 1985) vide Notification No. F. 13-12/85-Desk (U) dated 1909-1985 issued by the Govt. of India. Ministry of Human Resource Development (Department of Education), New Delhi and is competent to award its own degrees/diploma. The Certificates, Diplomas and Degrees awarded by Indira Gandhi National Open University are to be treated equivalent to the corresponding awards of the Universities in the country.

Your faithfully,

Sd/-
(Gurcharan Singh)
Under Secretary

1. ABOUT THE UNIVERSITY

Dear Student,

Welcome to the Post-Graduate Study Programme in Rural Development. You must be eager to know more about the Open University you have joined. Let us, therefore, begin by talking about IGNOU.

Established in 1985 by an Act of Parliament, the Indira Gandhi National Open University provides access to higher education to large students all over the country.

- missed regular education
- are working and cannot attend a conventional institution
- live in remote areas and are looking for educational opportunities
- want to utilize their free time purposefully
- want to upgrade their skills, competence and qualifications while working
- want to enrich their creative and vocational interests

Some features of the open and distance education system currently practiced at IGNOU are:

- Relaxed entry rules
- Equal opportunity of admission
- Learning at your own pace and place
- Flexibility in choosing courses
- Use of modern education and communication technology
- Self-instructional print and audio/video course materials
- Network of student support services throughout the country

The following Schools of Study conduct academic programmes in the University:

1. School of Humanities
2. School of Social Sciences
3. School of Sciences
4. School of Education
5. School of Continuing Education
6. School of Engineering and Technology
7. School of Management Studies
8. School of Health Sciences
9. School of Computer and Information Sciences
10. School of Agriculture
11. School of Law

The degrees and diplomas of IGNOU are recognised and have the same status as those of any other Central or State University in India.

12. School of Journalism and New Media Studies
13. School of Gender and Development Studies
14. School of Tourism Hospitality Service Sectoral Management
15. School of Interdisciplinary and Trans-disciplinary Studies
16. School of Social Work
17. School of Vocational Education and Training
18. School of Extension and Development Studies
19. School of Foreign Languages
20. School of Translation Studies and Training
21. School of Performing and Visual Arts

The University follows a multi-media approach for instruction. The instructional package comprises:

- Self-instructional printed course material
- Assignments for feed-back and assessment
- Audio and video cassettes
- Face-to-face interaction with academic counsellors at study centres
- Project work.
- Telecast of Video programmes on the National network of Doordarshan ‘. Broadcast of audio programmes by All India Radio
- Teleconferencing sessions
- Radio Counselling

IGNOU follows the Credit System for its academic programmes. Each credit accounts to 30 hours of study comprising different learning activities, including assignments and listening/watching audios and videos. Thus, a six-credit course involves 180 hours of study. Knowing the number of credits for each course helps you to get an idea about the academic effort required for successfully completing a course.

2. GENERAL INFORMATION

Let us begin by identifying our target groups.

This programme is primarily meant for all those who would like to work, in the field of rural development or are already engaged in the field of rural development, either in the governmental or the non-governmental sector.

- Bachelor’s Degree holders in any subject
- Middle and senior level rural development personnel working in Blocks, District Rural Development Agencies, Departments of State/Union Territories engaged in agricultural development and development of rural areas, planning department/planning boards at -

State and District levels, banks, cooperative societies, PWD, Power and other development departments working in rural areas

- Personnel of VOs/NGOs engaged or interested in rural development
- Academics teaching courses in rural development/community development
- Persons interested in enhancing their knowledge and understanding of rural development

Post-Graduate Diploma Programme in Rural Development (Programme Code: PGDRD)

The Post-Graduate Diploma Programme in- Rural Development provides comprehensive knowledge of socio-economic factors affecting transformation of rural society. The contents are designed to impart an integrated understanding to learners about the crucial dimensions of rural development. The programme also introduces the learner to the fundamental aspects of research and project work.

The P.G.Diploma programme of study has the following courses. Each course is of six credits. A detailed programme structure is given in Annexure-I.

Course Code	Title of the Course	Credits	Credits to be acquired for completion of PGDRD
A. Compulsory Courses			
MRD-201	Rural Development - Indian Context	6	6
MRD-202	Rural Development Programmes	6	6
MRD-203	Rural Development - Planning and Management	6	6
B. Optional Courses (Choose any one from the following three electives)			
MRDE-201	Rural Social Development	6	6
MRDE-202	Rural Health Care	6	
MRDE-203	Communication and Extension Rural Development	6	
C. Project Work			
MRDP-205	Research and Project Work	6	6
	Total Credits A+B+C		30

Explanation:

- A. Compulsory Courses:** The courses MRD-201, MRD-202 and MRD-203 are compulsory courses. Since each of these courses is with six credits, completion of these three courses will entitle the learner to accumulate $(3 \times 6) = 18$ credits.
- B. Optional Courses:** The courses MRDE-201, MRDE-202 and MRDE-203 are optional courses. A learner is supposed to choose anyone course from among these optional courses. In other words, she/he may opt for either MRDE-201 or MRDE-202 or MRDE-203. Since the learner will successfully complete only one course from this category, he will acquire additional 6 credits.

C. Project Work: In order to successfully complete the Post-Graduate Diploma in Rural Development, the learner must complete the requirements of Project-Work pertaining to course MRDP-205. She/he may choose a research problem, conduct original research-work based on field work in a rural area. The outcome of her/his research must be stated in the form of a Project- Report. Two copies of report must be prepared. One copy of project report must be submitted to Student Evaluation Division, while the other copy may be retained by the learner. For more details regarding this read information provided under the title Project-Work in this Programme Guide. The successful completion of project-work will help the learner to acquire further additional 6 credits.

Now as explained above at A, Band C, you acquire total of $18+6+6 = 30$ credits. This is precisely the requirement for successful completion of Post-Graduate Diploma in Rural Development.

The main learning material is provided to you in print. These print materials are thoroughly revised and updated version of the earlier materials. The audio and video materials are intended to supplement the print material and improve your knowledge and understanding. They will help you in writing your assignments and preparing for the final examination. Viewing of video and listening to audio programmes of the courses is, however, not compulsory: We would, nonetheless, advise you to attend the audio/video programmes at the study centres. Apart from being available at your Study Centre, video programmes are also telecast on National Network and Enrichment channel of ~~Doodashan~~ All India Radio broadcasts audio-programmes on some of its selected stations, students can confirm dates for PGDRD programme from the study centre. The information is also provided through National newspapers and IGNOU Newsletter sent regularly to the students.

Eligibility: A person holding Bachelor's Degree in any subject is eligible for enrolment in Post-Graduate Diploma Programme in Rural Development.

Medium of Instruction

We offer the P.G. Diploma Programme in Rural Development in the medium of English and Hindi. In other words, the print materials as well as the audio and video programmes are in both English and Hindi. You can, therefore, choose anyone of these languages to write your assignments, project proposals, project reports and Term-End examination.

Change of Medium

Change in Medium is permitted within one month of the receipt of study materials on payment of a requisite fee by Demand Draft drawn in favour of IGNOU payable at Delhi/online payment. Address your letter to Registrar, Student Registration Division, IGNOU, Maidan Garhi, New Delhi-110068.

Duration

This P.G. Diploma Programme is of one year duration. However, in case you are unable to complete the programme in one year, you can complete the same within a maximum period of three years.

In an extreme case, if a learner is unable to complete the programme even within four years, there is provision for re-admission on payment of dues for a further period of one year. Such learners may contact Registrar Student Registration Division, IGNOU for procedural details and more information regarding re-admission.

Credit Transfer

A learner who has completed Certificate in Rural Development (CRD) is entitled for credit transfer for Post Graduate Diploma in Rural Development (PGDRD). The number of credits transferred will be equivalent to the courses completed in the above-mentioned programmes. The credit transfer scheme will be applicable only after the student has fulfilled the requirements of admission in Post Graduate in Rural Development. For more details regarding credit transfer policy kindly contact Student Registration Division.

'Internal Credit Transfer' scheme in CRD/PGDRD/MARD (ODL to ODL, ODL to Online & Online TO ODL)

- i) Learners who have successfully completed **CRD** and are seeking admission to PGDRD or MARD would be permitted credit transfer of 18 credits, i.e., MRD-201, MRD-202, MRD-203
- ii) Learners who have successfully completed **PGDRD** and are seeking admission to MARD would be permitted credit transfer worth **24 credits. No credit transfer will be allowed for Project work, i.e., MRDP205.**
- iii) **Old courses of CRD/PGDRD not Permitted for credit transfer (As per IGNOU Policy) because PGDRD/MARD 6 courses (Credit Transfer Courses) are major revision and syllabus are changed. New Courses launch from July 2023 Session.**

iv) Detailed scheme is given below:

Course Code	Title of the Course	Credits	Credit transfer allowed	Course(s) to be studied	Credits	Remarks
1.	2.	3.	4.	5.	6.	7.
1st year (compulsory)						
MRD-201	Rural Dev.- Indian Context	6	MRD-201	MRD-201	6	Against MRD-201
MRD-202	Rural Development Programmes	6	MRD-202	MRD-202	6	Against MRD-202
MRD-203	Rural Dev.-Planning & Management	6	MRD-203	MRD-203	6	Against MRD-203
MRD-004	Research Methods in Rural Development	6	Not Permitted	MRD-004	6	
MRDP-001	Dissertation	12	Not Permitted	MRDP-001	12	
Total:		36	Credit transfer allowed		18	
2nd year						
MRDE-201*	Rural Social Development	6	MRDE-201 OR MRDE-202 OR MRDE-203	MRDE-201	6	MRDE-201 OR MRDE-202 OR MRDE-203 (To choose anyone, out of the three optional courses)
MRDE-202*	Rural Health Care	6		OR MRDE-202	6	
MRDE-203*	Communication and Extension in Rural Development	6		OR MRDE-203	6	
MRDE-002	Voluntary Action in Rural Development	6	Not Permitted	MRDE-002	6	

MRDE-003	Land Reforms and Rural Development	6	Not Permitted	MRDE-003	6	
MRDE-004	Entrepreneurship and Rural Development	6	Not Permitted	MRDE-004	6	
Total:		30	Total Credit transfer allowed 18+ 6 ==24		24	

*To choose **anyone**, out of the **three optional** courses.

2(i) Candidates will apply for admission to the respective Programme, like any other candidate, through the admission form given in the Prospectus along with the requisite Programme fee. On confirmation of the admission, he/she will apply for credit transfer enclosing the grade card/marksheet of CRD/PGDRD along with credit transfer fee @**Rs.500/-** per course (Please visit IGNOU website for fee, because fee change time to time.), by way of **DD favouring 'IGNOU' and payable at New Delhi**. The request along with the Demand Draft should be sent to Registrar, SRD, IGNOU, Maidan Garhi, New Delhi- 110 068.

(ii) Student is required to spend a minimum duration of **one and two year** respectively to complete **PGDRD/MARD** Programme even after availing the credit transfer facility.

The Programme fee of Rs.2400/- (Two Thousand and Four Hundred) to be paid in lumpsum at the time of admission along with the filled in application form. Fee once paid will not be refunded under any circumstances.

Reserved categories viz. Scheduled Castes, Scheduled Tribes and Physically Handicapped Students have to pay the fee at the time of admission to the University along with other students.

Students belonging to these reserved categories (admitted to IGNOU) are eligible for Government of India Scholarships. You are advised to collect scholarship form from the Directorate of Social Welfare Officer of your State Government. The filled in form may be submitted back to the concerned State Department through the Regional Director, IGNOU. This will also facilitate the reimbursement of programme fee.

Gold Medal

IGNOU has instituted a gold medal for the student who scores the highest grade in the overall computation of grades in the P.G. Diploma Programme in Rural Development each year in the first attempt.

Block and Unit Structure

Each Course comprises three to five blocks. Each block printed as a separate booklet and has a specific theme. Each block has four to five units. You may think of unit as a lesson. The schematic representation of the unit is as follows:

Unit-X*

Contents

Aims and Objectives

Introduction

Section 1 (Main Theme)

Sub-section 1 of Section 1

. Sub-section 2 of Section 1

X* stands for the Unit Number

Check Your Progress

Section 2 (Main Theme)

Sub-section 1 of Section 2

Sub-section 2 of Section 2

Check Your Progress

: : : : : : : : : : : :
: : : : : : : : : : : :

X.n Let Us Sum Up

Key Words

Suggested Readings

Model Answers

As the schematic pattern suggests, the Units are divided into several sections and sub-sections for easy reading and comprehension. Each section is indicated distinctly by bold capitals and each subsection by relatively smaller but bold typeface, so as to make, it easier for you to locate and identify them. For purposes of maintaining uniformity, we have employed the same pattern of presenting the text throughout the Course.

Section 'X.0' i.e., Aims and Objectives in each Unit tells you briefly:

- The content presented in the Unit, and
- What we expect you to learn once you complete the Unit.

The last section of each Unit is 'Let Us Sum Up'. For purposes of recapitulation and ready reference, we summarize the text of the whole Unit in this section.

Model answers to 'Check Your Progress' are given at the end of each Unit. In certain cases, we have listed a few activities to be taken up by the learners.

Study Centres

To provide academic support to the learners, the University has established large number of study centres throughout the country. These study centres are coordinated by Regional Centres and sub regional centres. In addition to these, there are also Army/Air Force/Navy/Assam Rifles/CRPF recognized centers.

You can avail of the following facilities at IGNOU's Study Centres:

- Counselling Sessions
- Library Facilities
- Audio- Video Programmes
- Discuss administrative and academic matters with the Coordinator.

Get in touch with the Coordinator of your Study Centre for seeking information and time-table related to counselling sessions of this programme.

Academic Counselling Sessions

The aim of the academic counselling sessions, conducted at a Study Centre, is to provide you an opportunity for face-to-face interaction with your Counsellor. During such sessions you can discuss problems related to the instructional material and other important matters. This will also give you an opportunity to meet your peers. Attending counselling sessions, though not compulsory, is useful in several respects. Direct interaction with your counsellor and fellow learners will enable you to share views on the subject. The Counsellors will provide guidance and facilitate comprehension of some of the complex ideas or issues through lively and fruitful discussions. So please attend them.

We strongly emphasize that you should contact your Supervisor/Counsellor for Course MRDP205 i.e., Project Work. The course material on Methods in Social Research has been provided in MRDP205. However, you will require the guidance of Supervisor/ Counsellor for the preparation of a good project proposal and project report. **Your supervisor/Counsellor will grant final approval to your project proposal** which will form part of your project report. The approved proposals need not be sent to the faculty at IGNOU. The learner should prepare the project proposal, conduct the research work, and prepare the project report under the guidance of supervisor/counsellor assigned by the study center. Your Supervisor/Counsellor will certify that you took his guidance while working on your project. Counselling sessions are very different from usual classroom teaching. Counsellors are usually academicians from the relevant discipline. Sometimes, persons having the requisite academic qualifications and experience of working in the field of rural development are appointed as Counsellors. Counsellors are able to answer your queries. At the Study Centre, you will also be able to watch the video programmes listen to the audio cassettes prepared to supplement the print material. Contact the Coordinator of your Study Centre to find out the exact dates of the counseling and audio-video sessions.

The broad schedule of counselling sessions is provided at **Annexure-II**.

Before you attend the counselling sessions, please go through the course material carefully so that you are able to identify content-areas requiring clarifications. Please note that a counselling session is effective only when it provides two-way communication rather than one way communication where the Counsellor does all the talking.

Evaluation

Except for the Project Report, evaluation will be done based on: (a) continuous assessment of assignments (30 percent of total weightage) (b) a term-end written examination (70 per cent of the total weightage).

The Project Report, when submitted, is assessed as a single entity, equivalent to a course. Evaluation will be done on a five-point scale using the letter grades A, B, C, D, E. The notional correlates of the letter grades and point grade range are given below:

Grading System

Notional Correlates	Grade	Grade Point	Point Grade Range
EXCELLENT	A	5	4.50 AND ABOVE
VERY GOOD	B	4	3.50 AND BELOW 4.50
GOOD	C	3	2.50 AND BELOW 3.50
SATISFACTORY	D	2	1.50 and below 2.50
Unsatisfactory	E	1	0.50 and below 1.50

As stated earlier, evaluation in each course (except course RDD-5 which is project work) has following two components:

Term-end Examination and Continuous Assessment

A student must score at least 'D' in the Continuous Assessment or the term-end examination. BUT IN THE OVERALL COMPUTATION HE/SHE MUST HAVE AT LEAST 'C' GRADE IN EACH COURSE, TO QUALIFY FOR A PG DIPLOMA. The minimum grade which must be obtained in the Project Report is also 'C'. Thus, it is necessary for the student to score at least 'c' grade in each of the five courses of the P.G. Diploma programme.

3. INFORMATION REGARDING ASSIGNMENTS

You must have received a set of assignments for PGDRD along with the set of print materials sent to you. In case you have not received it, **please download the same from IGNOU website.**

You have to do **one assignment -for each course.** All the assignments will be considered for evaluation. Thus, in the Post Graduate Diploma Programme you will have to work on four assignments for four courses. This means that you have to complete three assignments for **three compulsory courses** and one assignment for one optional course which you have opted for. All the assignments are 'Tutor Marked Assignments' (TMAs). This means that the questions will be of the long answer, medium answer and short answer types.

Are you wondering what we expect from you in these assignments?

Assignments constitute the continuous evaluation component of a course. They can be done in your home or workplace or library or any other place you think has the right environment. You may consult suitable persons, books, or other sources for the completion of your assignments. An assignment, therefore, is not like writing an answer book in the examination hall. It is, however, equally important as grades are given to assignments after evaluation. As mentioned earlier, the assignments of a course in PGDRD carry 30 percent weightage. The grades that you get in your assignments will be counted in your result. Therefore, you are advised to attempt your assignments seriously.

The main purpose of assignments is to test your comprehension of the learning material you receive from the university. The information given in the printed course material is normally considered sufficient for answering the assignments. Please do not worry about the non-availability of extra reading material for working on the assignments. However, if you have easy access to other books, you may use them. But the assignments are designed in such a way as to help you concentrate mainly on printed course material and your personal experience.

Some of the assignments are knowledge based and some are of applied nature. Assignments which are knowledge based will require you to write essay type answers. For answering applied type of assignments, you should apply the knowledge you have gained by going through a Unit/Block/Course. **In either case, the answers should be your own. You must not reproduce**

text material verbatim or copy the information from other sources. However, you can make use of the material and information you have at your disposal in an innovative way. Whenever you quote from the text/books/journals, you must give the reference. You can pick up ideas from whatever sources you may have. However, plan and use them in your own words when you write the answers to the assignments.

The following norms have to be strictly practiced when you work on the assignments:

- The answer should be precise, well documented, and relevant to the question.
- Keep the word-limit of the answer in mind. As light variation in length does not matter. But your answer should not be too short or too lengthy. Avoid discussing minor issues at great length. By setting a word-limit for some of the assignments we mean to convey that a reasonably adequate response can be presented within the suggested word-limit.
- Whenever you receive a set of assignments, check them immediately. If there are some missing pages, ask for them from your concerned Regional Director.
- The assignment you have attempted should be complete in all respects. Before submission you should ensure that you have answered all the questions in assignments. Incomplete answer-sheets will bring you poor grades.
- You must submit your assignments according to the schedule indicated in the assignments. The University/Coordinator of the Study Centre has the right to reject the assignments received after the due date. You are, therefore, advised to submit the assignments before the due date. In case you get the assignments and study material late, the assignment responses should be submitted within one month of the date of receipt of study material and assignments or within the due date given in this schedule whichever is later.
- For your own record, **retain a copy of all the answers to assignments which you submit to the Coordinator of your Study Centre.** If you do not get back the evaluated tutor marked assignments within a month of their submission, please try to get them from your study center personally. This may help you to improve the answers to your future assignments.
- Maintain an account of all the corrected responses to assignments received by you after evaluation. This will help you to correspond with the University in case any problem arises in future.
- If you are unable to submit the assignments or are unable to score the minimum qualifying grade 'D', you have to collect, attempt and submit the assignments meant for the next batch of students. The new assignments will be available on IGNOU website.
- In case you find that the score indicated in the assignment sheet of your assignments has not been correctly reflected in your grade card; you are advised to contact the coordinator of your study center with a request to forward correct authenticated award list to the Registrar (Student Evaluation Division) IGNOU.
- Once you get the pass grade in an assignment, you cannot re-submit it for improvement of grade. Assignments are not subject to re-evaluation except for factual errors, if any. The discrepancy noticed by you in the evaluated assignments should be brought to the notice of the Coordinator of the Study Centre.

SPECIFIC INSTRUCTIONS FOR TUTOR MARKED ASSIGNMENTS (TMAs)

- 1) Write your Enrolment Number, Name, Full Address, Signature and Date on the top right-

hand corner of the first page of your response sheet.

- 2) Write the Programme Title, Course Code, Course Title, Assignment Code and Name of your Study Centre on the left-hand corner of the first page of your response sheet. Course Code and Assignment Code may be reproduced from the Assignments.

The top of the first page of your response sheet for each assignment should thus look like the following:

PROGRAMME TITLE.....	ENROLMENT NO
PROGRAMME CODE	NAME.....
COURSE CODE:	ADDRESS.

COURSE TITLE:	
ASSIGNMENT CODE:	SIGNATURE
STUDY CENTRE:	DATE

- 3) Read the assignments carefully and follow specific instructions, if any, given along with the assignments. .
- 4) Go through the units on which the assignments are based. Note the points relating to the question, rearrange those points in a logical order and work out a rough outline of your answer. While attempting a long answer type question, give adequate attention to the introduction and the conclusion. In the introduction you should give your brief interpretation of the question and how you propose to develop the answer. The conclusion should summarise your response to the question. Make sure that the answer is logical and coherent. The answers should be divided into appropriate paragraphs. The answer should be relevant to the question given in the assignment. Make sure that you have attempted all the main points of the question. Once you are satisfied with your answer, write down the final version neatly and underline the points you wish to emphasise.
- 5) Use only foolscap size paper for your response and tie all the pages carefully. Avoid using thin paper. Allow a 4 cm margin on the left side and at least a few lines in between each answer. This may facilitate the evaluator to write useful comments on the margin at appropriate places.
- 6) **Write the responses to assignments in your own hand writing. Do not print or type the answers.**
- 7) Do not copy from the response sheets of other students. If copying is noticed, the assignments of such students will be rejected.
- 8) Answers to each assignment should be written on a separate set of papers.
- 9) Write the question number and the question before writing the answer.
- 10) The completed assignment should be sent only to the Coordinator of the Study Centre allotted to you. **Do not** send the tutor marked response-sheets to the Student Evaluation Division, IGNOU, New Delhi.
- 11) After submitting the assignment at the Study Centre, get the acknowledgement from the Coordinator on the prescribed assignment remittance-cum-acknowledgement card.
- 12) In case you have requested for a change of Study Centre, you should submit your Tutor Marked Assignments **only to the original Study Centre that has been allotted to you by the University.**

SCHEDULE FOR SUBMISSION OF PGDRD ASSIGNMENTS

The schedule of Assignment is given below. This schedule is also given in your PGDRD Assignment Booklet.

Schedule for January/July Session

Assignment No.	Receipt of Assignments by the students	Submission of Assignments by the Students
MRD-201/ AST/TMA-1	January/July	30 March/30 September
MRD202/AST/TMA-2	January/July	30 March/30 September
MRD-203/AST/TMA-3	January/July	30 March/30 September

Optional paper

Assignment No.	Receipt of Assignments by the students	Submission of Assignments by the Students
MRDE-201/ AST/TMA-4	January/July	30 March/30 September
MRDE202/AST/TMA-5	January/July	30 March/30 September
MRDE203/AST/TMA-6	January/July	30 March/30 September

Note- Please ensure that you regularly visit the IGNOU website, www.ignou.ac.in, to stay updated on the last dates for assignments and to access the latest information pertaining to assignments and exams.

4. PROJECT WORK

As we said earlier, Course MRDP205 of the P.G. Diploma Programme is a project work. You will carry out project-work on a subject of your choice. You are free to select a topic for the project. Project work occupies a very important place in the Post-Graduate Diploma Programme in Rural Development. It is an indirect and enabling method which will help you to acquire better understanding about the situation and problems in rural areas. It is a systematic method of collecting, tabulating, and analysing facts and drawing important conclusions. Through project work you will come to know better about some of the problems existing in rural areas. A Project Report is the outcome of your project work.

YOU CAN BEGIN WORK ON YOUR PROJECT, ONCE YOUR PROJECT PROPOSAL HAS BEEN APPROVED BY THE SUPERVISOR ASSIGNED TO YOU BY YOUR STUDY CENTRE. Your project work will be supervised by the same Supervisor. Your Counsellor for MRDP205 will be your Supervisor for the Project Work. In this context we will be using the title “Supervisor” and not “Counsellor”. So you should not get confused about these two roles of the same person.

The Units in Course MRDP205 will give you information regarding research design, tools of data collection and analysis of data. Besides this, there will be 6 Counselling sessions of 2½ hours duration each. For details see **Annexure-II**.

Steps Involved in Project Work

There are certain steps involved in carrying out your project work. We have given some guidelines in **Annexure-III**. These are being briefly discussed in the following paragraphs. You must ensure that these steps are carefully followed while carrying out your project work.

i. Selection of topic

For any project-work, the first step involved is the selection of a topic. We suggest that you choose a topic for which the resources needed are available to you. One way of choosing a topic will be to look through the various units given in the course material provided to you for the PGDRD programme. These units will give you a wide range of options to study any aspect related to rural development. Choose a topic which interests you. Do not, however, be overambitious. You should also consult your supervisor. We have given a model project proposal on family planning in **Annexure-III**.

ii. Consultation with Supervisor for preparation of a project proposal

Once the topic has been chosen, you should discuss it with the Supervisor assigned to you by your Study Centre. He will guide you to conduct the project work. In consultation with your Supervisor, you should prepare a project proposal. You should ensure that you follow the ‘guidelines provided in Annexure-III of this programme guide. In case of any doubt or need for clarification, you should feel free to consult your Supervisor. You may prepare your project proposal in about 1000 words. Your supervisor will go through your project proposal and return the same to you with his remarks within 30 days.

iii. Preparation of tools of data collection

After getting approval of your proposal from your Supervisor you should prepare your tools for data collection. In most cases, students of PGDRD opt for empirical studies. In empirical studies you may use tools like the interview schedule, interview guide and observation method. For details, please read carefully MRDP205, unit 2, sections 2.3, 2.4, 2.5, 2.6, and 2.7. If you are using the schedule which is the most important tool of data collection, you should ensure that an adequate number of questions are included to collect data relating to each of the OBJECTIVES of the proposed study. Other tools like interview guide and observation method will usefully supplement the process of data-collection. You should ensure that the tools of data collection are also discussed with your Supervisor. Once your Supervisor is satisfied, you may go ahead with the data collection.

iv. Data Collection

One of the objectives of Course MRDP205 of PGDRD is to provide an opportunity to you to visit some rural area, observe the life of people and interact with them. Once you are equipped with the tools of data collection, you will begin the actual work of data collection. You will have to establish rapport with your respondents and take extensive field notes. You will have to make some visits to

the field for collecting the required data. This should not discourage you. More the interaction you have, with respondents, better will be the results of your study.

v. Data Analysis

Data analysis is a very important step in project work. You must scrutinise your schedules and field notes, make corrections, assign proper codes to each answer and carefully transfer the same to a master chart for computation and tabulation. Once the tabulation work is completed, you may employ different statistical techniques for analysing the tabulated data. Information collected through observation, interview guide and case studies may be used as supporting evidence.

vi. Report Writing

After you complete your data collection and tabulation you are required to write a project report. In unit 3, section 3.6.3 of course MRDP205, is given the outline of a Report.

Submission of Project Report

You are expected to submit a properly typed (double-space) and bound report of about 60-70 pages in A-4 size (29x20cm) paper. Please show your project report to your supervisor and seek his guidance before you go for final typing and binding-work.

You should submit a Declaration which should form a part of the Report that the work is original and has not been submitted earlier to this University or to any other institution for fulfillment of the requirement of any course of study. A specimen copy of declaration is provided at **Annexure IV**. You will also attach a Certificate from the Supervisor stating that the Project work was done under his/her supervision and that it is a genuine and original work. A specimen certificate is provided at **Annexure-V**.

You should also include the approved project proposal (original) given to you by the Supervisor before binding the project work. The Project Report should also indicate the Enrollment No., Programme of Study, Name and Address of the student.

You should keep a copy of the project report including a copy of the approved project proposal. The project report submitted to IGNOU will not be returned to the student.

If any project report is received in the absence of the above, the same is liable to be rejected or returned to the student for compliance. A typed and bound copy of the project report is to be sent by the Registered Post to:

Registrar, Student Evaluation Division,

IGNOU, Maidan Garhi, New Delhi -

110 068

Your completed Project Report should reach the Student Evaluation Division latest by May/November

30. If the Project Report is submitted by you after this date the score will not be counted along with the result of other courses for which you have appeared.

5. INFORMATION REGARDING EXAMINATION

To be eligible to appear at the term-end examination, you are required to fulfil the following conditions:

1. All the required assignments have been submitted within the due dates.
2. The fee has been fully paid.
3. You have opted and pursued the prescribed courses.
4. The examination form has been submitted in time (which is explained later).

Examination date sheet (schedule which indicates the date and time of examination for each course) is sent to all the study centers sufficiently in advance. The same is also notified through IGNOU website from time to time.

It is an essential pre-requisite for you to submit the Examination Form for taking examination in any course.

Term End Examination

The University conducts Term-end Examination twice a year in the month of June and December every year. Students will be permitted to appear in Term-end Examination subject to the condition that registration for the courses in which they wish to appear is valid. Maximum time to pursue the programme has not elapsed and they have also submitted the required number of assignments, if any, in those courses by the due date.

Term-end Examination

The learners are required to fill in the Examination form to appear in the TEE each time i.e., for every exam (June/ December) a learner has to apply a fresh. The Examination Forms are accepted online only as per the schedule available on the IGNOU website (<https://ignou.ac.in>) from time to time.

Examination fee and Mode of Payment

Examination Fee	Mode of Payment
@ 200 per theory course	Credit Card/Debit Card/Net Banking

Examination fee once paid is neither refundable nor adjustable even if the learner fails to appear in the exam.

Hall Ticket for Term End Examination

No hall ticket shall be dispatched to the examinees. Hall Tickets of all examinees are uploaded on the University Website (www.ignou.ac.in) 7-10 days before the commencement of the Term End Examinations. Therefore, learners are advised to visit IGNOU website for updates.

Students are advised to take the printout of the Hall Ticket from University website after entering the enrolment number and name of programme of study, and report at the examination centre along with the Identity Card issued by the University. Without a valid IGNOU Student ID Card issued by the University, examinees will not be permitted to appear in the examination.

In case, any learner has misplaced the Identify Card issued by the University, it is mandatory to apply for a duplicate Identity Card to the Regional Centre concerned well before commencement of the examinations so as to get a duplicate ID Card in time. Learners without valid ID Card will not be allowed to enter the Examination Centre premises. Students who have taken admission online can download their ID Card online.

International Students Residing in India

The foreign nationals are advised to visit the page of International Division of the University (<http://ignou.ac.in/ignou/aboutignou/division/id/introduction>) for the programmes on offer for them; programme fee and other fees applicable for them. They may also contact International Division of the University at the Headquarters for more details.

Online Admission System

The Admission Forms can be submitted online through Online Admission System at <https://ignouadmission.samarth.edu.in/> by the Indian Student. Currently, the facility is available for the programmes offered through Common Prospectus except entrance test based programmes. Foreign student residing in other countries can also join the online programmes and can submit their admission form at <https://ignouforeigniop.samarth.edu.in/>. The prospective learners are required to create their user ID and password for logging in the system and upload the required documents along with the submission of the Admission Form. There is no need to send the printed copy of the Admission Form to the Regional Centre. The programme fee can be paid online using payment Gateway through net banking, debit/credit card or UPI. Once the admission form is submitted online, the students can track the progress of their admission. A message is sent on the mobile number and email ID registered with the System once admission is confirmed. In case of any discrepancy in the Admission Form, the prospective students are advised to remove the discrepancy within a stipulated time. Failing to do so will lead to rejection of admission form.

The prospective learners submitting the Admission Form through this System can download the Prospectus free from IGNOU website <http://www.ignou.ac.in>. However, fee as prescribed from time to time will be charged as registration fee along with the programme fee.

1.1 eGyanKosh

The IGNOU eGyanKosh (<http://egyankosh.ac.in/>) is a national digital repository of educational resources in higher education. It is available for the learners and teachers, and public at large for free. The eGyan Kosh currently houses the self-learning material of over 3923 courses of 384 programmes of IGNOU. The IGNOU learners are encouraged to make use of these resources for their learning.

1.2 IGNOU e-Content Mobile App

IGNOU-e-Content Mobile App is an official mobile app of Indira Gandhi National Open University (IGNOU), New Delhi. This app is an ICT initiative of IGNOU to provide Digital Learning Environment to IGNOU learners and extending Technology Enhanced Learner Support Services to them. The aim of this initiative is to disseminate the digitised course material to IGNOU Learners. IGNOU learners can use this app to access their course material through their hand held devices such as Mobile Phones and Tablets.

1.3 Library Services

The IGNOU library is the most resourceful information centre in the country in the field of distance education. The collection of printed and electronic resources is quite strong, with 1.5 lakh printed books at IGNOU Headquarters and 2.5 lakh printed books at libraries of RCs and LSCs.

- The University Library provides remote access to 8–10 online databases through the UGC e-Shodh Sindhu Consortium. Users can access over 7900+ e-journals and more than 1700 e-books (<http://www.ignou.ac.in/ignou/aboutignou/division/idd/EResources>) as well as millions of open-access resources in digital form.
- The holdings of the library collection and access to e-resources can be browsed and downloaded from their desktops through WebOPAC (<https://libraryopac.ignou.ac.in/>) and Integrated Search Engines.
- Library is a member of the Developing Library Network (DELNET) (<https://www.delnet.in/>) that provides various resource sharing services like browsing of Union Catalogues, Inter-Library Loan and Document Delivery from more than 7000 member libraries.
- IGNOU is also a member of 'The Daisy Forum of India' (DFI), which provides Sugamya Pustakalaya (<https://library.daisvindia.org/> NALP/welcomelink.action) facilitating access to more than 67,000 books to the blind, people with low vision, or people with any other print disability.
- IGNOU library uploads Ph.D/M.Phil theses on UGC INFLIBNET's -Shodhganga|| Repository for digital preservation and ensuring continuous access to scholarly content.
- IGNOU library uses Urkund/Original software provided by UGC INFLIBNET to check the texts of

Research papers/Theses/Dissertations for originality and protect it against potential plagiarism (**ouriginal.com/login/**).

- Research Scholars can take library membership by paying refundable security deposit of `5000 for availing lending services.
- Post graduate students interested in remote access of e-resources should download the form from Link: <http://www.ignou.ac.in/ignou/aboutignou/division/ladd/raf>, fill up the same and email to librarian@ignou.ac.in to facilitate access.

1.4 Scheme of Fee Support to SC/ST Students

The University provides exemption of programme fee to students from SC/ST category as per its policy. The policy is reviewed for every admission cycle. Students are advised to visit the University website or contact the Regional Centre to know about the latest provisions. The exemption, if admissible, will be allowed for one programme only.

The following SC and ST students are **not** eligible for fee exemption:

- who are employed OR
- who are availing any kind of fellowship or fee exemption from other agencies, OR
- whose Parents' / Guardians' income from all Sources exceeds Rs 2.5 lakhs during financial year as per Government of India norms.

The applicants should submit income certificate issued by Authorized Government Agency while taking admission. The exemption of fee is confined to the extent of Programme Fee mentioned in the Prospectus. The students belonging to these categories will have to pay late fee (if any), Term End Examination Fee, convocation fee, Registration fee, etc. since these are not exempted under this Scheme.

● Early Declaration of Results

Sometimes students are admitted in other institutions and/or are selected for employment etc. and they are supposed to submit mark-sheet/grade card within a specified time period. Such students may apply for an early evaluation of their answer scripts and declaration of the result. For this purpose, the students are required to apply in the specified format available on the University website with a requisite fee per course through Bank Draft in favour of IGNOU/online payment, Delhi along with the attested photocopy of the offer of admission/employment etc. The students can submit their requests for early declaration of result before the commencement of the Term-end Examination i.e., before 1st June and 1st December respectively. In such a situation, the University will make arrangements for the processing of the answer scripts and declaration of the result (as a special case). The result will be declared in a period of about one month beginning from the date of examination.

● Re-Evaluation of Answer Script(s)

The students who are not Satisfied 'with the marks/grade secured by them in Term-end Examination may apply for re-evaluation within one month from the date of the declaration of result i.e., the date on which the result is made available on the University website on payment of a requisite fee per course in the prescribed application form available on the University website. The better of the two results i.e., original marks/grade and re-evaluated marks/grade will be considered, and the revised marks/grades shall be incorporated in the student's record. The revised grade card/marks-sheet will be sent to the students within one month from the receipt of application. Re-evaluation is not permissible for Projects, Practical's, Assignments & Seminars etc.

Your, study centre is normally your examination centre. Change of examination 'center is permissible' in exceptional cases for Which you have to make a request to the Registrar, Student Evaluation Division, Indira Gandhi National, Open University, Maidan Garhi, New Delhi-110068 at least one month before the commencement of the examination. The request received at the Headquarters, thereafter, will not be entertained.

It is your responsibility to check whether you are registered for a particular course and whether you are eligible to appear for that examination or not. If you neglect this and take the examination without being eligible for it, your result will be cancelled.

The Study Centre is the contact point for you. The University cannot send communication to all the students individually. All the important communication is normally sent to the Coordinators of the Study Centers and Regional Directors. The coordinator would display a copy of such important circulars/notifications on the notice board of the Study Centre for the students. **You are, therefore, advised to keep in touch with your Coordinator so that you get advance information about assignments, submission of examination forms, date-sheet, list of students admitted to a particular examination, declaration of result etc.**

While communicating with the University regarding examination, please clearly write your enrolment number and complete address. In absence of such details, we will not be able to attend to your problem.

The University normally may require 3 to 4 months to intimate the result of a particular term-end examination. In the meantime, the deadline for submitting the examination form for re-appearing in a particular course may expire. This is applicable only if one fails to get a passing grade. In such cases, it is advisable for you to submit an examination form without waiting for the result. Once you receive your results and if you find that you have passed in that course, you need not appear for that course again.

6. PREPARATION FOR EXAMINATION

We understand that adult learners will have many domestic and social commitments demanding their attention. But it is possible to find some time for your study. Convince your colleagues and family members that you need some, privacy to study and adhere to the regular time table. As soon as you receive the study materials, start working on them. Do not postpone studying the materials or writing your assignment responses.

For obvious reasons, printed material will be the primary form of instructional material, although there will be a few audio-video programmes and counselling sessions. Normally, you will have to concentrate mainly on the printed material sent to you. **Please try to attend as many counselling sessions as possible so as to get the best out of the programme.**

Read the Units carefully and note down the important points. You can use the space in the broad margin of the printed pages for making notes and writing your comments. Try to answer 'Check Your Progress' questions. **Please remember, the answers to these questions are not to be sent to us.** The purpose is to enable you to evaluate your own performance and keep you on the right track. That is why they are called 'Self-Check' questions. They will enhance your comprehension of the subject-matter. If you are not satisfied with your answers, do not get worried. You can compare your answers with the model answers given in the text and see where you have gone wrong. (At times, it is possible you may have a better answer than the one we presented. We welcome your suggestions.) In any case, the model answers will help you to reinforce the information/knowledge acquired by your first reading of the text.

7. TERM-END EXAMINATION

There is a term-end-examination for the Programme at the end of every year. Dates and the venue of the examination will be intimated to you in time by the Registrar (Student Evaluation Division) of the University.

There is one term-end paper for each course (except Course MRDP205 which is project work). In other words, you will have to appear for **four papers**. A learner has to take term-end-examination in **three compulsory courses** i.e., MRD-201, MRD-202, MRD-203 and **one optional course** which he/she has chosen from among the available courses viz MRDE-201 or MRDE-202 or MRDE-203. Each paper is of **three** hours duration. Each paper carries 70 per cent of the total weightage and the remaining 30 percent is covered by your assignment-responses. For example, the term-end examination paper for Course MRD-201 of 100 marks will have 70 percent weightage in the computation of Grades. The rest 30 percent weightage will be given for the assignments of the same course. Final grading of your performance in each of the four courses is computed along these lines. Since the fifth course is project work, it is treated as one complete paper carrying 100 percent weightage and is graded accordingly.

Students may appear for one or more courses at a time. Please note that normally examinations in all the courses MRD-201, MRD-202, MRD-203 and MRDE-201 or MRDE-202 or MRDE-203 will be held **twice** a year- first in the month of June and again in December. **Students admitted for a particular session can appear in the examination for the first time after completion of one year.**

If you fail to clear all the subjects in the first attempt or do not wish to appear in all the subjects at a time, you can clear them in the subsequent examinations. You are free to appear for as many courses as you like at a time. **However, you must clear all the courses within four years of your admission.**

To qualify in the continuous assessment (on the basis of assignments) you must take note of the following **points**

- I. You are required to attempt one assignment for each course. As mentioned earlier, each assignment will be considered for grading your performance.
- II. The score for successful completion in the continuous evaluation of each course is Grade 'D'. If you fail to make this score because of not being able to score the minimum qualifying grade i.e., 'D') then you will have to wait for the assignments meant for the next batch of students. You should procure a new set of assignments and submit after completion. New assignments are uploaded every year on IGNOU website.
- III. Except as stated under item (ii) above, there is no provision for redoing assignments for the purpose of just improving upon the grades scored, nor can they be re-evaluated except for the factual errors.
- IV. The lowest successful completion score at the term-end examination is also 'D'. In case one fails to make this score, one is eligible to reappear in the next term-end examination as and when it is held within the total span of four years permitted for the programme. For Project Report, however, one has to score grade 'C' for successful completion.
- V. **If one fails to score overall 'C' in each COURSE (putting the score on assignment and the term-end examination together), one has the option to score the lowest qualifying grade 'C' either by appearing at the next term-end examination or by working on a new set- of assignments meant for the particular year. For example:**
 - a) If a student in a particular Course, say MRD-201 scores a 'C' grade for the term end examination and 'D' grade for the Continuous Evaluation, then she/he will be considered as having passed in that Course.
 - b) If a student scores a 'D' grade for the term-end examination and a 'D' grade for the Continuous Evaluation, then she/he will be considered as failed in that course.

- c) If a student scores a 'D' grade in the term-end examination, she/he will have an option either to score at least 'B' grade in the assignment of that course by submitting fresh assignments of next year or may reappear in the term-end examination to improve the score 'so as to get overall minimum qualifying 'C' grade.

Queries about dates and venues of counselling sessions should be addressed to your Coordinator or Regional Director. The list of Regional Centers along with their addresses is given.

- i. Queries related to, admission, change of option, registration, change of center, identity card, fee receipt and Bonafede certificates may be addressed to your Regional Centre. However, copies of the request for change of regional center may also be marked to regionalcenter where the student would be transferred and to:

The Registrar, Student Registration Division
IGNOU, Maidan Garhi
New Delhi - 110068.

- ii. Queries about the non-receipt/dispatch of the course materials, assignments missing page(s)/Unit(s) should be addressed to your Regional Centre.

- ii. For queries related to examination, date sheet, result grade cards, re-evaluation write to

Registrar, Student Evaluation Division
IGNOU, Maidan Garhi
New Delhi - 110068.

- iv. Requisition for Migration Certificate may be sent to the Regional Director along with the following documents:

- a) Application on a prescribed form obtainable from your Regional Centre or Student Registration Division, IGNOU, Maidan Garhi, New Delhi - 110068.
- b) Attested copy of the Grade Card.
- c) A fee of Rs. 600/- in the form of demand draft / IPO drawn in favour of IGNOU payable at New Delhi.

8. POST-GRADUATE DIPLOMA PROGRAMME IN RURAL DEVELOPMENT DETAILED PROGRAMME STRUCTURE

MRD-201: Rural Development: Indian Context

Block-1: Rural Society

Unit-1: Introduction to Rural Society

Unit-2: Rural Social Structure

Unit-3: Rural Economy

Unit-4: Rural Urban Linkages

Block-2: Rural Development

Unit-5: Significance of Rural Development

Unit-6: Concepts and Theories

Unit-7: Approaches and Strategies

Unit-8: Rural Development in India

Block-3: Factors of Change in Rural India

Unit-9: Rural Aspirations and Social Mobility

Unit-10: Education, Communication and Awareness

Unit-11: Impact of Emerging knowledge on Rural Behaviour

Unit-12: Information Technology and Rural Development

Block-4: Agrarian Issues and Institutions of Rural Development

Unit-13: Agrarian Movements

Unit-14: Land Reforms

Unit-15: Panchayati Raj and Rural Development Administration

Unit-16: Rural Cooperatives, Credit and Banking

MRD-202: Rural Development Programmes

Block-1: Poverty Alleviation and Employment Generation Programmes

Unit-1: Poverty Alleviation Programmes

Unit-2: Mahatma Gandhi National Rural Employment Guarantee Act (MGNREGA)

Unit-3: Wage Employment Programmes

Unit-4: Self Employment and Entrepreneurship Development

Block-2: Basic Services and Infrastructure Development Programmes

Unit-5: Universal Literacy and Elementary Education

Unit-6: Rural Housing, Electrification and Energy

Unit-7: Drinking Water, Sanitation and Rural Health Care

Unit-8: Rural Connectivity

Block-3: Natural Resources Management and Environment

Unit-9: Special Area Development Programmes

Unit-10: Watershed Management Programmes

Unit-11: Social Forestry and Joint Forest Management

Unit-12: Science and Technology for Rural Development

Block-4: Other Development Programmes

Unit-13: National Rural Social Assistance and Welfare Programmes

Unit-14: Food Security, Rural Livelihood Mission, and Aspirational District Programme

Unit-15: Skill Development Programmes

Unit-16: Sansad Adarsh Gram Yojana and Rural Urban Mission.

MRD-203: Rural Development Planning and Management

Block-1: Rural Development Planning

Unit-1: Planning for Rural Development

Unit-2: Planning Process

Unit-3: National Planning Commissions – Yojana Ayog and Niti Ayog

Unit-4: Five Years Plans and Rural Development

Block-2: Planning in India

Unit-5: Multi Level Planning

Unit-6: District Level Planning

Unit-7: Block Level Planning

Unit-8: Village Level Planning

Block-3: Rural Development Management

Unit-9: Management of Rural Development Projects

Unit-10: Project Dimension, Identification and Formulation

Unit-11: Project Appraisal: Technical, Economic and Financial Feasibility

Unit-12: Programme Implementation-Monitoring and Evaluation

Block-4: Voluntary Action

Unit-13: Voluntary Efforts in Rural Development

Unit-14: VOs / NGOs: Formation and Administration

Unit-15: Community Based Programmes

Unit-16: Social Action

MRDE-201: Rural Social Development

Block-1: Social Development

Unit-1: Social Development: Concept and Theories

Unit-2: Factors and Indicators of Social Development

Unit-3: Rural Social Development: Social Policies and Social Securities

Unit-4: Rural Social Development: Nature and Scope

Block-2: Development of Rural Women

Unit-5: Status of Rural Women

Unit-6: Rural Women: Health and Nutrition

Unit-7: Rural Women: Education and Training

Unit-8: Policies, Programmes and Legislations for Women

Block-3: Development of Rural Children

Unit-9: Status of Rural Children

Unit-10: Rural Children: Health and Nutrition

Unit-11: Education of Rural Children

Unit-12: Policies and Legislations for Children

Block-4: Development of Scheduled Castes, Scheduled Tribes, and Disadvantaged Privileged Groups

Unit-13: Development of Scheduled Castes and Scheduled Tribes

Unit-14: Landless Labourers and Bonded Labour

Unit-15: Development of Artisans and Other Backward Classes

Unit-16: Ageing and Differently Abled in Rural Areas

MRDE-202: Rural Health Care

Block-1: Understanding Health

Unit-1: Health: Concepts, Determinates and Dimensions

Unit-2: Public Health: Genesis and Development

Unit-3: Environmental Health: Issues and Challenges

Unit-4: Health Practices: Indigenous and Modern

Block-2: Health in Rural India

Unit-5: Rural Health: Need and Significance

Unit-6: Health Infrastructure and Delivery System

Unit-7: Health and Nutrition: Behavior and Practices

Unit-8: Health of Women, Children and Vulnerable Groups

Block-3: Diseases and Prevention

Unit-9: Communicable and Non-Communicable Diseases in India: Prevention and Control

Unit-10: Hygiene, Sanitation and Waste Management

Unit-11: Food Safety: Issues and Alternatives

Unit-12: Practices of Health Management: Selective Experiences

Block-4: Health Care: Planning, Policy, and Management

Unit-13: Health Care: Historical Perspective

Unit-14: Health Policy in India

Unit-15: Role of Technology: Health Statistics, GIS and Health Information System

Unit-16: Governmental and Non-Governmental Initiatives

MRDE-203: Communication and Extension in Rural Development

Block-1: Principles of Communication

Unit-1: Concepts and theories of Communication

Unit-2: Functions of Communication

Unit-3: Interpersonal Communication

Unit-4: Electronic Media and Mass Self Communication

Block-2: Methods and Strategies of Communication

Unit-5: Communication for Development

Unit-6: ICT4D Communication and Development

Unit-7: Mass Communication in Rural Development

Unit-8: Communication Strategies and Methods for Rural Development

Block-3: Extension in Rural Development

Unit-9: Concepts and Philosophy of Extension

Unit-10: Approaches and Methods of Extension

Unit-11: Diffusion and Adoption of New Technologies

Unit-12: Rural Extension; Innovations and Experience

Block-4: Extension Support for Rural Development

Unit-13: Communication Support

Unit-14: Extension Management

Unit-15: Organizational Communication

Unit-16: Economic strategies in Extension for Rural Development

Project Work

Course MRDP-205: Research and Project Work

Methods in Social Research

1. Designing a Research Study
2. Tools of Data Collection
3. Analysis of Data and their Presentation
4. Statistics on Rural Development

9. SCHEDULE FOR COUNSELLING SESSIONS

Course No.	No. of Counselling Sessions	Period*
MRD-201	6	Jan-March
MRD-202	6	Apr-May
MRD-203	6	Jun-July
MRDE-201 or MRDE-202 or MRDE-203	6	Aug-Oct
MRDP-205	6	May-Oct
Total	30	

- * The exact dates for the counselling sessions will be fixed by the Coordinator of the Study Centre. The counselling sessions which could, not be held in their respective period may be held in the next period along with other sessions.

10. GUIDELINES FOR PREPARATION OF PROJECT PROPOSAL FOR THE STUDENTS ENROLLED FOR THE POST GRADUATE DIPLOMA IN RURAL DEVELOPMENT

PROJECT PROPOSALS

Given below are some general but important steps which we would like you to keep in mind while preparing your project proposal. The proposal should not exceed one thousand words.

1. Project Title

The title of the topic should be clear, short and specific. It will be useful if the topic selected is related to your area of work.

2. Statement of the Problem

The statement of the problem should contain briefly an analysis of the nature of the problem and its relevance. Existing studies are reviewed and gaps in knowledge or information brought out. Statement of the problem provides the rationale for carrying out the study.

3. Objectives

The objectives should clearly mention what you wish to study in the project. Usually a search topic has three to four objectives which are related to the topic. You may give them in serial order. The temptation of having too many objectives should be avoided. For instance, suppose you wish to study the problem of child labour. You may like to study the incidence of the problem, the socio-economic characteristics of children who work and the causes of child labour. You will thus broadly indicate through objectives the scope of the study.

4. Type of study

The study can be a survey, a case study, an exploratory study, a diagnostic study or a study which primarily involves the test of hypothesis (see MRDP-205 pp 17-19). You should decide what type of study you are going to conduct.

5. Hypothesis

All the studies do not involve the testing of hypothesis. As a beginner, you may like to avoid making a study of this kind. In case, however, you feel confident and your Supervisor feels you can do this, the hypotheses have to be clearly formulated (see MRDP-205 pp 15-16), and the research design drawn up accordingly under the guidance of your Supervisor.

6. Universe of the Study

If the project involves field work, you should define the universe of the study. This will depend on the geographical limits of the study and the unit of study. For instance, if you are studying the characteristics of districts in a state, then all districts will comprise the universe. If, however, you are studying characteristics of households in a village, then all the households will comprise the universe of the study.

7. Sample Size

The universe contains all the units of study. Since covering every unit of the universe consumes too much time and effort, you will have to select a sample following a scientific procedure (see MRDP-205 pp 22-24). The sample size selected should be such as would enable you to complete the project in time.

8. Tools of Data Collection

You should mention the tools of data collection which you intend to use such as interview schedule, interview guide, observation etc. (MRDP-205 29-41).

9. Data Analysis

It is desirable that the proposal indicates the techniques you intend to use in data analysis and interpretation (see MRDP-205 pp 43-59).

EXAMPLE

You may look at the following example of a project proposal which may help you evolve a more specific framework to prepare your project proposal. Remember, this is only an example very briefly prepared to give you an idea about how a project proposal looks like. As we mentioned earlier, when you prepare your project proposal, you will have to explain the content more broadly, say in about 1000 words.

1. Title

ACCEPTANCE OF FAMILY PLANNING AMONG BHIL TRIBAL WOMEN OF JHABUA DISTRICT (M.P.)

2. Statement of the Problem

Over one-fifth of the total population of Madhya Pradesh comprises tribals. Various reports have shown that there is hardly any decline in the birth rate of tribal population of Jhabua. Early marriage, socio-cultural factors, lack of knowledge regarding family planning methods and poor availability of family planning services might have contributed to the reasons for low acceptance of family planning by tribal women. A study focussing on these issues will help us to understand the issues relating to the acceptance of family planning by Bhil tribal women.

3. Objectives

1. To study the attitude of married tribal women towards family planning.
2. To study the services of Government Departments and NGOs to promote family planning.
3. To study the extent of the acceptance of various family planning methods by married tribal women.

4. Type of Study

The present study will be diagnosis in nature.

5. Universe

The universe of the present study will include all married Bhil tribal women in the childbearing age group in Jhabua District of Madhya Pradesh.

6. Sample Size

In the present study the researcher will be using multi-stage sampling procedure. In the first-stage, one of the blocks from the Jhabua district of Madhya Pradesh will be selected purposively. In the second-stage four village panchayats will be selected at random from the purposively selected block. In the third and final stage, a list of all married Bhil tribal women in the childbearing age group in the selected four village panchayats will be prepared. From this list a sample will be drawn following the random sampling method (approximate sample size 120).

7. Tools of Data Collection

In the present study, the researcher will be using interview schedule for the collection of data from the respondents. Some interviews with persons involved in the implementation of the programme as well as some women, will also be done.

8. Data Analysis

After the collection of data, the interview schedules will be scrutinized and coded. The data coded will be transferred into a master sheet. After that, tabulation will be made, and appropriate statistical methods will be used for analyzing the data.

11. DECLARATION

Annexure-IV

I hereby declare that the project work entitled.....

.....
(Write the title in Block Letters) submitted by me for the partial fulfilment of the Post Graduate Diploma in Rural Development to the School of Continuing Education, Indira Gandhi National Open University; (IGNOU) New Delhi is my own original work and has not been submitted earlier either to IGNOU or to any other institution for the fulfilment of the requirement for any course of study. I also declare that no chapter of this manuscript in whole or in part is lifted and incorporated in this report from any earlier work done by me or others.

Place:

Date:

Signature

Enrolment No.

Name

Address

12. CERTIFICATE

This is to certify that Mr./Miss/Mrs.
student of PGDRD from Indira Gandhi National Open University, New Delhi was
working under my supervision and guidance for his/her Project Work for the Course
MRDP-205 . His/her Project Work entitled
.....
.....
which he/she is submitting, is his/ her genuine and original work.

Place:

Signature

Date:

Name

Address of the Supervisor

12 UNIVERSITY RULES

The University reserves the right to change the rules from time to time. However, latest rules will be applicable to all the students irrespective of the year of the registration.

12.1 Educational Qualifications Awarded By Private Institutions

Any educational qualification awarded by the Private Universities established under the provisions of the *-Chhattisgarh NijiKshetra Vishwavidyalaya (Sthapana Aur Viniyaman), Adhiniyam, 2002* are non-existent and cannot be considered for admission to any Academic Programme in IGNOU.

12.2 Validity of Degree for Admission

Master's Degree awarded without a first degree of three year duration is not recognised for purposes of admission to IGNOU's Academic Programmes. However, this condition is not applicable for the five- year Integrated Master's degree acquired from a recognized University/Institution.

Bachelor's Degree means, **Bachelor's Degree of not less than three year duration.**

12.3 Acceptance of 'Two year Bachelor's degree'

Students who had enrolled themselves in the first degree course prior to June 4, 1986 and students who had successfully completed their first degree course, prior to June 4, 1986, irrespective of their duration shall be treated at par with the students who have completed Three years degree and they are not required to undergo a further one year bridge course. Degrees obtained prior to June 4, 1986, and the degree awarded to the students enrolled upto June 1986, but completed subsequently shall be treated valid for all purposes including admission to a Master's degree programme and other higher studies.

IGNOU accepts First degree of Two-year duration obtained from a recognized university **completed up to the year 1998-99** for purposes of higher studies; **provided such students have undergone a further one year bridge course and passed the same to be in conformity with UGC Regulations.**

Degrees acquired from an 'Off Campus' Centre

Degrees acquired from an **'Off Campus' Centre of Private Universities** outside the territorial jurisdiction of the State concerned are **not** recognized for purposes of admission to IGNOU's academic programmes unless it has specific approval of the University Grants Commission.

Similarly, Degrees acquired through an 'Off Campus' Centre/ 'Off-shore' Campus of Central/State/ Deemed to be Universities/Institutions of National Importance offered through Open and Distance learning (ODL) mode will be accepted for purposes of higher studies in IGNOU; provided these have been obtained as per territorial jurisdiction of these Central/State/Deemed to be Universities/Institutions of National Importance prescribed by the University Grants Commission from time to time.

12.4 Incomplete and Late Applications

Incomplete Online Application Form(s)/Re-registration Form(s), received having wrong options of courses or electives or false information, will be summarily rejected without any intimation to the learners. The learners are, therefore, advised to fill up the relevant columns carefully and provide clear/visible scanned copies of all the required self attested certificates. If necessary, the University may seek applications from the learners in 'Offline Mode' in some specific programmes or due to some unforeseen circumstances. In all such situations, the application form sent through 'Offline Mode' to offices of the University, other than the one specified, will not be considered and the applicant will have no claim, whatsoever, on account of this.

12.5 Validity of Admission (Merit Based/Entrance Based)

Learners offered admission have to join on or before the due dates specified by the University. In case they want to seek admission for the next session, they will have to apply afresh and go through the admission process again.

12.6 Simultaneous Registration

As per the University policy, a student is allowed to pursue two academic programmes simultaneously through ODL / Online mode, as per the illustration given below.

One Certificate Programme with any other Programme	Admission in both programmes can be taken in the same admission cycle
One UG + One PG Programme*	Admission has to be taken in two different admission cycles
Two UG Programmes*	
Two PG Programmes*	
*Admission can be taken ONLY in specified Programmes. Details are available on the IGNOU website.	

Students are advised to visit the following link for details:

<http://www.ignou.ac.in/userfiles/Notification%20Simultaneous%20programs%202-9-2022.pdf>

There will be no change in the counseling/assignment submission/examination schedule in case dates for the above clash in the programmes in which a student has taken admission.

12.7 Re-Registration

-Re-registration|| means registration in the next semester/year of a programme, wherever applicable. Learners are advised to submit the Re-Registration (RR) forms 'Online' on the web portal www.ignou.ac.in. as per schedule being notified by the University from time to time, irrespective of the fact that whether the learners appeared in the examination or not or whether they are passed or not in the course(s) registered in the current academic session. If the Re-Registration in any of the programme is not available online or for any other reason as specified by the University, Learners should submit their RR forms at the respective Regional Centre ONLY and nowhere else. If any student submits the 'Offline' Re-Registration Form at any other Regional Centre than the allocated Regional Centre, and consequently misses the scheduled date and a semester/ year, he/she will have no claim on the University for regularization.

International students of the University pursuing their programme from India are also advised to submit re-registrations form online. Offline forms, if any, may be submitted to the International Division of the University.

12.8 Additional time for Learners with Disability

- Learners with disability of 40% or more are given additional 2 (two) years beyond the maximum duration prescribed for all academic programmes.
- Learners with disability seeking benefit of the aforesaid facility should submit the 'Disability Certificate' issued by the competent authority at the Regional Centre concerned, which, in turn will verify it, make entry in the data base and transmit the data to SRD for updating in the Master records.

12.9 Reservation

The University provides reservation of seats for Scheduled Castes and Scheduled Tribes, non-creamy layer of OBC, Economically Weaker Sections, (as notified by MHRD vide OM 12-4/019-U1 dated January 2019), War Widows, Kashmiri Migrants and Physically Handicapped learners, as per the Government of India rules, for admission to its programmes in which there are limited number of seats and admission is through a merit list. However, submission of forged certificate under any category shall make the student liable not only for cancellation of admission but also legal action as per Government of India rules.

12.10 Scholarships

The learners enrolled in IGNOU are eligible for Government of India Scholarships. They are advised visit the National Scholarship Portal of the Government of India (<https://scholarships.gov.in/>) and submit their application online. For further details students may contact their Regional Centre.

Students belonging to the Scheduled Caste category may apply for financial assistance under the Centrally Sponsored Scheme of Post Matric Scholarship. Details of the Scheme are available at <http://socialjustice.nic.in/writereaddata/UploadFile/revised%20PMS%20scheme%20for%20SC-2018.pdf>

Students belonging to the Scheduled Tribe category may apply for financial assistance under the Centrally Sponsored Scheme of Post Matric Scholarship. Details of the Scheme are available at <https://tribal.nic.in/writereaddata/Schemes/EDUPostMatricScholarshipPMSforSTstudents230513.pdf>

12.11 Scheme of Fee Support to SC/ST Students

The University provides exemption of programme fee to students from SC/ST category as per its policy. The policy is reviewed for every admission cycle. Students are advised to visit the University website or contact the Regional Centre to know about the latest provisions. The exemption, if admissible, will be allowed for one programme only.

The following SC and ST students are **not** eligible for fee exemption:

- who are employed OR
- who are availing any kind of fellowship or fee exemption from other agencies, OR
- whose Parents'/ Guardians' income from all Sources exceeds Rs 2.5 lakhs during financial year as per Government of India norms.

The applicants should submit income certificate issued by Authorized Government Agency while taking admission. The exemption of fee is confined to the extent of Programme Fee mentioned in the Prospectus. The students belonging to these categories will have to pay late fee (if any), Term End Examination Fee, convocation fee, Registration fee, etc. since these are not exempted under this Scheme.

12.12 Registration fee, Cancellation of Admission and Refund of Fee

A non-refundable Registration Fee of as prescribed time to time (unless specified otherwise) shall be charged along with the programme fee of first semester/year at the time of admission.

If a student applies for cancellation of admission and refund of fee, the refund request will be considered as per the University policy available on website:

For CBCS Based Bachelor's Degree Programme:

The registration of the students will be done year-wise though the courses of the programmes will be offered semester-wise. The students will pay the fee for the first and second semesters at the time of admission itself. No fee will be refunded if a student decides to withdraw mid-session.

12.13 Waiver of IGNOU Programme fee for Jail Inmates

Inmates lodged in Prisons in the country are exempted from payment of programme fee, including registration fee. The under-trial/short term prisoners are also eligible for the same benefit of exemption as is extended to other prisoners with the condition that when they go out of jail, they will be treated as normal students and shall pay subsequent fees wherever applicable (examination fee, re-registration fee, pro-rata fee for readmission, registration fee for convocation etc.).

12.14 Study Material and Assignments

The University has a provision to provide soft copy of the self-learning material in place of printed material. A learner opting for the soft copy will be given a discount of 15% in the Programme Fee. The Option to this effect has to be indicated by the learners while filling in the Online Admission Form. Such learners will not be given printed self-learning material.

The University sends study material to all the students and if a student does not receive the same for any reason; whatsoever, the University shall not be held responsible for that.

Assignments for the current session are made available on the website. Students are advised to download the same.

For non-receipt of study material, learners are required to write to the Registrar, Material Production and Distribution Division, IGNOU, Maidan Garhi, New Delhi – 110 068.

12.15 Change of Elective/Course

Change in Elective/Course is permitted within 30 days from the receipt of first set of course material on payment of **Rs.350/- for a 2/4 credit course or part thereof, and Rs.700/- for a 6/8 credit course for undergraduate courses. For Master's Degree Programme, it is Rs.600/- for 2/4 credits and Rs.1200/- for 6/8 credits course.** Payment should be made by way of a Demand Draft drawn in favour of "IGNOU" payable at the place of concerned Regional Centre. All such requests for change of Elective/ Course should be addressed to the concerned Regional Centre only as per schedule.

12.16 Change of Medium

For CBCS Based Bachelor's Degree Programme, Change of medium will be allowed as per current practice on payment of applicable fee.

For other Programmes Change of Medium is permitted within 30 days from the receipt of first set of course

material **in the first year ONLY**, on payment of Rs.350/- plus Rs.350/- per 2/4 credit course and

Rs.700/- per 6/8 credit course for undergraduate courses. For Master's Degree Programme it is Rs.350/- plus Rs.600/- per 2/4 credit course and Rs.1200/- per 6/8 credit course. Payment should be made by way of a Demand Draft drawn in favour of **—IGNOU** payable at the place of concerned Regional Centre. All such requests for change of Medium should be addressed to the **concerned Regional Centre only**, as perschedule.

12.17 Change of Programme

Change of Programme is **NOT permitted** in CBCS-Based BAG, BCOMG and BSCG Programmes.

For other Programmes Change of programme in Master's Degree (MEG/MHD/MPS/MAH/MPA/MSO/MEC/MARD/M.Com./ MAPY/MAPC) is permitted only in the first year of study within 30 days from the last date of applying for admissions. A student has to pay the full fee for the new Programme and he/she has to for go the fee paid for the earlier programme.

The request for change of programme should be addressed to the Regional Director of concerned Regional Centre.

12.18 Credit Transfer

Credit transfer means allowing a student of another university to get admitted to IGNOU for completing any equivalent degree/diploma programme on the basis of credits obtained by him/her from that University. A student thus admitted need not write IGNOU examinations for such courses which are found equivalent to and for which appropriate credits would be deemed to have been acquired for, and for purposes of fulfilling the IGNOU requirements for award of a degree/diploma.

Students who want to avail of credit transfer shall get registered with IGNOU for the programmes they want to study. All the applications for this purpose should be addressed to The Registrar, Student Registration Division, IGNOU, Maidan Garhi, New Delhi-110068.

The facility of credit transfer under Academic Bank of Credits envisioned in the National Education Policy 2020 is also available.

12.19 Counselling and Examination Centre

All Learner Support Centres, Programme Learner Support Centres, special Learner Support Centres are not Examination centres. Practical Examination need not necessarily be held at the centre where the learner has undergone counselling or practicals.

12.20 Correction of Address and Learner Support Centre Change

Students can initiate the request for change of address, Learner Support Centre and regional centre online from their user account. The user account is to be created at <https://ignou.samarth.edu.in> by clicking 'New Registration'.

12.21 Change of Region

When a learner wants transfer from one region to another, he/she has to write to that effect to the Regional Centre from where he/she is seeking a transfer marking copy to the Regional Centre where he/she would like to be transferred to. Further, he/she has to obtain a certificate from the Coordinator of the Learner Support Centre from where he/she is seeking transfer regarding the number of assignments submitted. The Regional Director from where the learner is seeking the transfer will transfer all records including details of fee payment to the new Regional Centre under intimation to the Registrar, Student Registration Division (SRD) and the learner as well. For change of Region in practical oriented Programmes like computer programmes, B.Sc. etc., 'No Objection Certificate' is to be obtained from the concerned Regional Centre/Learner Support Centre where the learner wishes his/her transfer.

In case any learner is keen for transfer from Army/Navy/ Air Force Regional Centre to any other Regional Centre of the University during the cycle/session, he/she would have to pay the fee-share money to the Regional Centre. In case the learner seeks transfer at the beginning of the session/cycle, the required programme course fee for the session/cycle shall be deposited at the Regional Centre. However, the transfer shall be subject to availability of seats wherever applicable.

The learner can seek transfer to any other overseas Learner Support Centre only after six months of Registration or submission of first year/semester assignments for the programme of one year or longer duration.

12.22 Eligibility for Term End Examinations

The learners are instructed to **refer to Page No. 19, para 1.17** Evaluation System sub-head **'Term-end Examination and Payment of Examination Fee'** before submitting Examination Form for appearing in the June as well as December Term-end examination. A learner having exhausted the maximum duration of a programme should not apply for appearing at the Term-end examination of any course without getting re-registered/sought readmission for the same. Otherwise, the result would be with held in such cases.

The students seeking admission to CBCS based Bachelor Degree Programme in July 2019 admission session will be allowed to appear for the term end examinations for all the courses of first and second semesters together in June 2020 TEE only. Subsequently, as per the existing practices they will be allowed to appear in both December and June term end exam to complete their courses. Students can appear for the TEE for only those courses for which the student has opted and has submitted the assignment within the stipulated period.

12.23 Foreign Students

Foreign students residing in India having valid student visa for the minimum duration of the programme are eligible to seek admission in IGNOU's selected programmes on payment of international fee applicable for them. For programme fee and other charges the student can visit -INTERNATIONAL STUDENTS icon on IGNOU's website or contact the Director, International Division, IGNOU, Maidan Garhi, New Delhi 110 068. Admission of foreign student residing in India will be processed by the International Division of the University after ensuring their antecedents from the Ministry of External Affairs/ Ministry of Human Resource Development. Programmes with limited number of seats are not offered to foreign students.

In case of any query / information, FSRI and overseas students are advised to refer international prospectus available on the website of the university.

12.24 Guidelines for Admission in respect of International Students residing in India

- a) Download the Admission form for the respective Programme from IGNOU's website www.ignou.ac.in
- a. Fill up all the columns of the Admission forms and attach the relevant documents (as mentioned in the Prospectus) along with fee and cost of registration fee.
- b. Submit the hard copy of the form along with documents and fees at the following address Director, International Division, IGNOU, Block No. 15. Section K, Maidan Garhi. New Delhi.
- c. The learner must fill all the Columns of the Admission Form, failing which the admission form will not be processed for admission. The complete applications should reach at the above address not later than the last date of submission of forms.
- b) The learner may apply only for those courses for which international fees have been prescribed.
- a. The learner will have to produce the valid STUDY VISA for the minimum duration of the programme. Presently, the students from Nepal and Bhutan are not required to submit the Study Visa.
- c) The learner will have to remit the International Fees of Programme.
- d) The fee has to be remitted through Bank Draft favouring "IGNOU" payable at -New Delhi||.
- a. The learner should possess the minimum qualification specified for the Programme. However, for equivalence of the qualification of the candidate reference may be made to Booklet —Equivalence of Foreign Degrees published by Association of Indian University. In case the Degree/Certificate possessed by the candidate is in a language other than English or Hindi, a translated copy duly verified by the concerned Embassy should be submitted.
- b. The fees once paid will neither be refunded nor transferred. However, in cases where University denies admission, the programme fee will be refunded through A/c Payee Cheque only.
- c. The student needs to submit NO OBJECTION CERTIFICATE from the concerned embassy. In the letter it should be clearly written that the Embassy has no objection regarding study of the concerned student in IGNOU as well as extension of visa from time to time. PIO / OCI Card holders are not required to submit the NOC from concerned Embassy.
- d. PIO/OCI card holders and also Refugees (UNCHR) Card Holders will pay the fee applicable to International Students.
- m) For further details you may visit <http://www.ignou.ac.in/ignou/aboutignou/division/id/introduction>

12.25 Change of Category

Please note that any request for change of category code shall not be entertained by the University after finalization of admissions. Similarly, for the entrance test based and merit based programmes, request for change of category will not be entertained once the Forms are finally submitted by the prospective learners.

12.26 Correction/Change of Name/Surname of Learner

Spelling mistakes, if any, committed at the time of data entry stage will be rectified at the Regional Centre and corrected data transmitted to Student Registration Division for updating in the database. However, Learners are expected to write their correct name (as indicated in the High School Certificate) in the Admission Form. In case any change in the name (other than the one mentioned in his/her High School Certificate), then it is mandatory for the prospective learners to furnish legal evidence of having changed his/her name/ surname while submitting the admission form.

For Change of Name/Surname, after confirmation of admission, the learners are required to submit the following documents at the Regional Centre, for onward transmission to Registrar, SRD:

- Original copy of Notification in a daily newspaper notifying the change of name.
- Affidavit, in original, on non-judicial Stamp Paper of the appropriate value sworn in before 1st Class Magistrate specifying the change in the name.
- Marriage Card/Marriage Certificate in case of women candidates for change in surname.
- Gazette Notification, in original, reflecting the change of name/surname.
- Demand Draft of Rs.500/- drawn in favour of IGNOU payable at New Delhi.

Request for correction and/or change of Name / Surname will be entertained only before award of the Degree/Diploma/Certificate. For change/correction of name after completion of programme, but before award of degree please see the guidelines available at: [http://www.ignou.ac.in/userfiles/Notification%20\(4\)\(3\).pdf](http://www.ignou.ac.in/userfiles/Notification%20(4)(3).pdf)

12.27 Disputes on Admission & other University Matters

The University takes appropriate administrative and disciplinary measures for smooth functioning of its day-to-day operations in accordance with the prevailing rules and guidelines. In case of disputes on Admission and other University Matters, the place of jurisdiction of filing of law suit, if necessary, will be New Delhi/Delhi ONLY.

12.28 Recognition of IGNOU Programmes

The degrees awarded by IGNOU are recognized by UGC. The details are available at <http://ignou.ac.in/ignou/aboutignou/division/srd/Recognition>

IGNOU Degrees/Diplomas/Certificates are recognized by all member universities of the Association of Indian Universities (AIU) and are at par with Degrees/Diplomas/ Certificates of all Indian Universities/ Institutions, as per UGC Circular letter No.F.1-52/2000 (CPP-II) dated 5th May, 2004.

12.29 Reservation for Economically Weaker Sections (EWS) for admission in Central Educational Institutions

Ministry of Human Resource Development, Department of Higher Education, Govt. of India, vide their Office Memorandum F.No. 12-4/2019-UI, dated 17th January, 2019, on the subject cited above, has conveyed that in accordance with the provisions of the Constitution (One Hundred and Third Amendment) Act 2019, and in reference of Ministry of Social Justice and Empowerment vide OM No. 20013/01/2018-BC-II dated 17th January, 2019, enabling provision of reservation for the Economically Weaker Sections (EWSs) who are not covered under the existing scheme of reservations for the Scheduled Castes, the Scheduled Tribes and the Socially and Educationally backward Classes, it has been decided to provide reservation in admission to educational Institutions subject to a maximum of ten per cent of the total seats in each category. The provision of reservations to the Economically Weaker Sections shall be in accordance with the directions contained in the OM No. 20013/01/2018-8C-11 dated 17th January, 2019 of the Ministry of Social Justice & Empowerment subject to the condition mentioned in the Office Memorandum of MHRD.

Accordingly, the reservations shall be provided to EWSs for admission in the University from the academic year 2019-20 onwards beginning academic session July 2019. The reservation shall be applicable only in

Programmes having seat restriction.

12.30 Digital Study Material

The University has digitized the study material for different programmes. The digitized material is available on eGyankosh, the digital repository of the University.

The University encourages the use of digital study material. It has been decided that as an incentive **15% concession shall be given to the students who opt for digital study material in place of printed study material.**

12.31 KVS Employees

As per the agreement with Kendriya Vidyalaya Sangathan (KVS), One hundred students are entitled to get 50% fee concession in the programmes offered by the University during a year. All the KVS employees seeking admission may send their applications alongwith the requisite full programme fee directly to the Concerned Regional Centres without routing through IGNOU HQs. However the employees may follow the rules and procedures laid down by the KVS HQs, New Delhi, as regards to obtaining permission etc. The reimbursement in fees of 50% will be made only to such candidates duly recommended by the KVS HQs to SRD, IGNOU HQs. The reimbursement will be made by the concerned Regional Centre of IGNOU, on getting the communication only from Student Registration Division

SOME USEFUL ADDRESSES

- | | |
|--|--|
| 1. Non-receipt of study material, and Maidan Garhi | Regional Director of your Region
IGNOU,
New Delhi-110068. |
| 2. Change of course/ programme, | Regional Director of your Region Re-admission
IGNOU, Maidan Garhi
New Delhi-110068. |
| 3. Assessment sheets, Repeat IGNOU, Maidan Garhi examination centers, results etc. | Registrar (SED) assignments, examinations,
New Delhi-110068. |
| 4. Counsellors and other problems Centers | Assistant Director (Student relating to Study Affairs)
Regional Services Division IGNOU, Maidan Garhi
New Delhi-110068. |
| 5. Admissions, Fee, Change of address and change of study centres | Regional Director
of the Regional Centre concerned |
| 6. Purchasing of Audio/Video Tapes | Marketing Unit
EMPC
IGNOU, Maidan Garhi New Delhi-110068. |
| 7. Academic Matters | Programme Coordinators (PGDRD)
School of Continuing Education, G-Block, Zakir Hussain Bhawan, IGNOU, Maidan Garhi New Delhi-110068. |
| 8. Submission of Admission Form | Regional Director of the
Regional Centre Concerned |

You are also advised to get in touch with the Coordinator of your Study Centre for timely information.

Please keep this Programme Guide safely till you complete the Programme. You will need to consult it while working on the Programme.

Sl. No.	Issues	Authority to be contacted		
1	Identity Card, Fee Receipt, Bonafide Certificate, Migration, Certificate, Scholarship Forms, change of name, correction of name/address	Concerned Regional Centre		
2	Non-receipt of study material	Registrar (MPDD), IGNOU, Maidan Garhi, New Delhi-110068 mpdd@ignou.ac.in , Ph: 011-29572008, 29572012		
3	Change of Elective/Medium/opting of left over electives/ Deletion of excess credits	Concerned Regional Centre		
4	Credit Transfer	Student Registration Division, Block No. 1 & 3, IGNOU, Maidan Garhi, New Delhi-110068 Email: registrarsrd@ignou.ac.in		
5	Purchase of Audio/Video CDs	Marketing Unit, EMPC, IGNOU, Maidan Garhi, New Delhi-110068 Email: empcmktunit@ignou.ac.in		
6	Academic Content	Director of the School concerned (www.ignou.ac.in)		
7	Approval of a Project Synopsis	Project Co-Ordinator in the Concerned School of Studies/Regional Centers		
8.	International Students residing in India should contact	Director, International Division, IGNOU, Block-15, Section K, Maidan Garhi, New Delhi. Tel. Nos. : 29533987; 29571681 E-mail : internationaldivision@ignou.ac.in		
Sl. No.	Issues related	Contact No.	Controlling Officer & Telephone No.	E-mail ID
9	Issue of Degree/ Diploma Certificate/ Despatch of returned Degrees/ Verification of Degrees/Convocation	011-29572213 011-29535438	Asstt. Registrar 011-29572224	convocation@ignou.ac.in
10	Issue of Hall Ticket/ Correction in the hall ticket for handicapped student s/ non-receipt of hall tickets for term-end- examination & Entrance Test/Entrance, Test Results/Queries related to dispatch of attendance, list of examinees etc./ writer	011-29572209 011-29572202	Asstt. Registrar 011-29535064	bhavna@ignou.ac.in ssbhandari@ignou.ac.in examiii@ignou.ac.in
11	Declaration of results of Master's & Bachelor's degree level programme/Issue of grade card and provisional certificate of Masters and Bachelor's degree level prog./ Practical marks of all programmes	011-29572212	Section Officer 011-29536103	mdresult@ignou.ac.in mdresult@ignou.ac.in practicalsed@ignou.ac.in

12	Declaration of results of Masters, Bachelor and Diploma programme/Issue of grade card and provisional certificate of Masters, Bachelor and Diploma level programme	011-29572211	Section Officer 011-29536743	bdresult@ignou.ac.in lt@ignou.ac.in
13	Declaration of results of DPE and Certificate programme/ Issue of grade card and provisional certificate of DPE & Certificate level programme	011-29572208	Section Officer 011-29536405	cpresult@ignou.ac.in
14	Verification of genuineness of provisional certificate and grade card/ Issue of Transcript	011-29572210	Section Officer 011-29536405	gcverification@ignou.ac.in
15	Queries related to UFM cases	011-29572208 011-29576405	Section Officer	ufmgroup@ignou.ac.in
16	Status of Project Report of all Programmes/ Dissertation and Viva marks	011-29571324 011-29571321	Asstt.Registrar 011-29532294	projects@ignou.ac.in
17	Queries related to Assignment Marks	011-29571325 011-29571319	Asstt.Registrar 011-29571313	assignment@ignou.ac.in
18	Students' general enquiries and grievances/ Issue of duplicate mark sheet	011-29572218 011-29571313	Asstt. Registrar	sedgrievance@ignou.ac.in
29	Discrepancy in grade card, non updation of grade/marks in the grade card etc.	011-29572208 011-29572211 011-29572212	Dy. Director/ Asstt. Director	mdresult@ignou.ac.in bdresult@ignou.ac.in bdpresult@ignou.ac.in dpresult@ignou.ac.in cpresult@ignou.ac.in



17 ADDRESSES & CODES OF REGIONAL CENTRES

SI. NO.	REGIONAL CENTRE, NAME AND CODE NO OF LEARNER SUPPORT CENTRES	ADDRESS OF THE REGIONAL CENTRE TEL., FAX & E-MAIL	JURISDICTION
1.	AGARTALA RC CODE :26	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE M.B.B. COLLEGE COMPOUND P.O. AGARTALA COLLEGE AGARTALA – 799004, TRIPURA PH.OFF : 0381-2519391/2516714 :0381-2516266 E-MAIL : rcagartala@ignou.ac.in	STATE OF TRIPURA (DISTRICT: DHALAI, NORTH TRIPURA, SOUTH TRIPURA, WEST TRIPURA, GOMATI, KHOWAL, SEPAHIJALA, UNOKOTI)

2.	AHMEDABAD RC CODE : 09	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE OPP. NIRMA UNIVERSITY SARKHEJ GANDHINAGAR HIGHWAY CHHARODI AHMEDABAD - 382481, GUJARAT PH.OFF : 02717-242975, 241579, 242976 FAX :02717-241580 E-MAIL : rcahmedabad@ignou.ac.in	STATE OF GUJARAT (DISTRICT: AHMEDABAD, ANAND, BANASHKA NTHA, BHARUCH, DAHOD, GANDHI NAGAR, MESHANA, PATAN, SABARKANTHA, SURAT, VADODARA, VALSAD, DANG, KHEDA, NARMADA, NAVSARI, PANCHMAHAL, TAPI ARAVALLI), DAMAN & DADRA NAGAR HAVELI (U.T)
3.	AIZWAL RC CODE : 19	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE HOUSE NO. YC-10, ROPIRA BUILDING, CHALTLANG DAWRKAWN, AIZAWL - 796012, MIZORAM PH.OFF : 0389-2391692/2390669 E-MAIL : rcaIzwal@ignou.ac.in	STATE OF MIZORAM (DISTRICT : AIZWAL, LUNGLEI, KOLASIB, MAMIT, SERCHHIP, SAIHA, CHAMPHAI, LAWNGTLAI,SAITUAL,HNAHTHIAL)
4.	ALIGARH RC CODE : 47	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE SRI TIKA RAM KANYA MAHAVIDYALAYA,RAMGHAT ROAD, ALIGARH-202001, UTTAR PRADESH PH.OFF : 0571-2700120,2701365 FAX :0571-2402147 E-MAIL : rcaligarh@ignou.ac.in	STATE OF UTTAR PRADESH (DISTRICT: ALIGARH, BUDAUN, ETAH, ETAWAH,FIROZABAD, KASGANJ (KASHIRAM NAGAR), HATHRAS (MAHAMAYA NAGAR), MAINPURI
5.	ANGUL RC CODE : 89	REGIONAL DIRECTOR IGNOU REGIONAL CENTREANGUL PLOT NO.758-759, SIMILIPADA CHOWK ANGUL 759122 ODISHA PH.OFF: 06764 - 230016/17 (For Students Support Services) 230018 (RC Office: Administration & Finance) 230019 (RD Office) E- MAIL: rcangul.ignou.ac.in	STATE OF ODISHA (DISTRICT : SAMBALPUR, JHARSUGUDA, SUNDARGARH, BARGARH, DEBAGARH, SUBARNAPUR, BOUDH AND ANGUL)
5.	BANGALORE RC Code: 13	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE BMTc Old Divisional Office (South)No.70-46-30/11 Ward No.117, Behind BMTc Bus Stand, Shanthinagar, BA NGALORE-560027,KARNATAKA PH.OFF :080- 29607272/29601235, Mob.No.9449337272 FAX :080-26644848 E-MAIL : rcbangalore@ignou.ac.in	STATE OF KARNATAKA (DISTRICT: BANGALORE, BANGALORE RURAL, CHIKBALLAPUR, CHITRADURGA, DAVANAGERE, KOLAR, SHIMOGA, TUMKUR, RAMANAGARA, CHAMARAJANAGAR, CHIKMAGALUR DAKSHINA KANNADA, HASSAN, KODAGU, MANDYA, MYSORE, UDUPI)
6.	BHAGA LPURRC CODE: 82	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE ROOM NO.305, INSTITUTIONAL AREA MITHAPUR, PATNA-800001, Bihar Ph. No. 0641-2610055 E-MAIL : rcbhagalpur@ignou.ac.in	STATE OF BIHAR (DISTRICT: BHAGALPUR, BANKA & MUNGER)

SI. NO.	REGIONAL CENTRE, NAME AND CODE NOOF LEARNER SUPPORT CENTRES	ADDRESS OF THE REGIONAL CENTRE TEL.,FAX & E-MAIL	JURISDICTION
7.	BHOPAL RC CODE: 15	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE 12, ARERA HILLS, BHOPA L-462 011 MADHYA PRADESH PH.OFF : 0755-2578455/ 2578452/ 2762524 FAX :0755-2578454 E-MAIL : rcbhopal@ignou.ac.in	STATE OF MADHYA PRADESH (DISTRICT: ALIRAJPUR, BHIND, DATIA, HARDA, KHANDWA, MANDSAUR, NEEMUCH, RAJGARH, SHAJAPUR, BAWANI, BHOPAL, DEWAS, GUNA, HOSHANGABAD, JHABUA, KHARGONE, MORENA, RATLAM, SHEOPUR, VIDISHA, ASHOK NAGAR, BETUAL, BURHANPUR, DHAR, GWALIOR, INDORE, RAISEN, REWA, SEHORE, SHIVPURI, UJJAIN)
8.	BHUBANESHWARRC CODE: 21	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE C - 1, INSTITUTIONAL AREA BHUBANESHWAR-751 013 ORISSA PH.OFF : 0674-2301348/2301250/2301352 FAX :0674-2300349 E-MAIL : rcbhubaneswar@ignou.ac.in	STATE OF ORISSA : BHA DRAK, BALASORE, CUTTACK, DHENKANAL, GANJAM, GAJAPATI, JAJPUR, JAGATSINGHPUR, KHORDHA, KEONJHAR, KANDHAMAL, KENDRAPARA, MAYURBHANJ, NAYAGARH, PURI, SRC-KANDHMAL
9.	BIJAPUR RC CODE: 85	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE 1st Floor, Plaza II, Tourism Department Building (Opposite to Dr.B.R.A mbedkar Stadium) Indi Road VIJAYAPURA-586101 KARNATAKA PH.OFF : 08352-252006 FAX : 08352-256005 E-MAIL : rcbijapur@ignou.ac.in	STATE OF KARNATAKA COVERING (DISTRICTS BAGA LKOTE, BIJAPUR, BIDAR, GULBARGA, KOPPAL RAICHUR, YADGIR, HAVERI, GADAG, BELLA RY, BELGAUM AND DHARWAD) STATE OF MAHARASHTRA (DISTRICTS SOLAPUR, LATUR)
10.	CHANDIGARHRC CODE: 06	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE Chaudhry Devi Lal Memorial Centre for Learning (CCDL) Plot No 5 Madhya Marg Sector-28 Chandigarh-160002 E-Mail: rcchandigarh@ignou.ac.in E-MAIL : rcchandigarh@ignou.ac.in	STATE OF PUNJAB (DISTRICT: PATIALA, MOHALI, RUP NAGAR, FATEHGARH SAHEB), STATE OF HARYANA (DISTRICT: AMBALA, PANCHKULA), CHANDIGARH (U.T.)
11.	CHENNAI RC CODE: 25	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE PERIYAR THIDAL, # 84/1, EVK SAMPATH SALAI VEPERY, CHENNAI-600007, TAMILNADU PH.OFF : 044-26618040, 26618489 FAX : 044-24312799 E-MAIL : rcchennai@ignou.ac.in	STATE OF TAMIL NADU (DISTRICT: CHENNAI, CHENGALPATTU, THIRUVALLUR, KANCHIPURAM, VELLORE, RANIPET, TIRUPATTUR, THIRUVANNAMALAI, KRISHNAGIRI, DHARMAPURI, SALEM, NAMAKKAL, KALLAKURICHI, VILLUPURAM, CUDDALORE, MAYILADUTHURAI, PERAMBALUR, NAGAPATTINAM, PUDUCHERRY (U.T.)
12.	COCHIN RC CODE: 14	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE KALOOR COCHIN - 682 017, KERALA PH.OFF : 0484-2340203 FAX : NA E-MAIL : rccohin@ignou.ac.in	STATE OF KERALA (DISTRICT: ALAPPUZHA, ERNAKULAM, IDUKKI, KOTTAYAM, PALAKKAD, THIRUSSUR, LAKSHADWEEP (U.T.)
13.	DARBHANGARC CODE: 46	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE LALIT NARAYAN MITHLA UNIVERSITY CAMPUS, KAMESHWAR NAGAR, NEAR CENTRAL BANK, DARBHANGA -846004, BIHAR PH.OFF : 06272-251833, 251862 RC website : www.rcdarbhanga.ignou.ac.in E-MAIL : rcdarbhanga@ignou.ac.in	STATE OF BIHAR (DISTRICT: BEGUSARAI, DARBHANGA, EAST CHAMPARAN, GOPALGANJ, SHEOHAR, SITAMARHI, SAMISTIPUR, MADUBANI, MUZAFFARPUR & WEST CHAMPARAN)

SI. NO.	REGIONAL CENTRE, NAME AND CODE NO OF LEARNER SUPPORT CENTRES	ADDRESS OF THE REGIONAL CENTRE TEL., FAX & E-MAIL	JURISDICTION
14.	DEHRADUN RC CODE: 31	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE NANOOR KHERA, TAPOVAN, RAIPUR ROAD DEHRADUN - 248 008 UTTARAKHAND PH.OFF : 0135-2789200/2789205 FAX : NA E-MAIL : rcdehradun@ignou.ac.in	STATE OF UTTARAKHAND (DISTRICT: DEHRADUN, PAURI, CHAMOLI, TEHRI, UTTARAKASHI, RUDRAPRAYAG, HARIDWAR, NAINITAL, ALMORA, PITHORAGARH, US NAGAR, CHAMPAWAT, BAGESHWAR)
15.	DELHI 1 RC CODE: 07	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE PLOT NO J-2-1 BLOCK- B 1, MOHAN COOPERATIVE INDUSTRIAL ESTATE, MATHURAROAD, NEW DELHI - 110 044 PH.OFF : 011-26990085, 26990089 FAX : 011-26990084 E-MAIL : rcdelhi1@ignou.ac.in	STATE OF DELHI (COVERING AREAS OF MEHRAULI, CHANAKYAPURI, LODHI COLONY, SOUTHEXTENSION, R.K. PURAM, VASANT KUNJ, SAKET, GREEN PARK, LAJPAT NAGAR, G.K., MALVIYA NAGAR, BHOGAL, ASHRAM, HAUZ KHAS, MUNIRIKA, OKHLA, SANGAM VIHAR, FRIENDS COLONY, BADA RPUR) STATE OF HARYANA (DISTRICT: FARIDABAD, PALWAL)
16.	DELHI 2 RC CODE: 29	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE C/o IAEA HOUSE, 17-B, INDRAPRASTHA ESTATE, MAHATMA GANDHI MARG, NEW DELHI - 110 002 PH.OFF : 011-23392374/ 23392376, 23392737 FAX : 011-23392375 E-MAIL : rcdelhi2@ignou.ac.in	STATE OF DELHI (COVERING AREAS OF KARALA, PRAHLADPUR, BANAGAR, LIBASPUR, RAMA VIHAR, RANI BAGH, SULTAN PURI, BUD VIHAR, MANGOLPURI, PITAMPURA, JAHANGIR PURI, JHARODA MAJA, BURARI, DR. MUKHERJEE NAGAR, MODEL TOWN, SHAKURPUR COLONY, GTB NAGAR, ASHOK VIHAR, SHASTRI NAGAR, CIVIL LINES, YAMUNA VIHAR, NAND NAGRI BHR)
17.	DELHI 3 RC CODE: 38	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE DELHI LIBRARY ASSOCIATION BUILDING, RANGANATHAN BHAWAN NEAR, 'C' BLOCK, COMMUNITY CENTRE, NARAINA VIHAR, NEW DELHI - 110 028 PH.OFF : 011-25774255/25774256 E-MAIL : rcdelhi3@ignou.ac.in	STATE OF DELHI (COVERING AREAS OF MUNDKA, NANGLOI JAT, PEERAGARHI, PUNJABI BA GH, BAKA RWALA, MEERA BAGH, MOTI NAGAR, TILAK NAGAR, TILANGPUR, KOTLA, VIKASPURI, SUBHASH NAGAR, UTTAM NAGAR, JANAKPURI, NAZAFGARH, MAHAVIR ENC., SAGARPUR, DWARKA, PALAM, PALAM FARMS, KAPASERA, DHAULA KUAN, NARAINA, MAHIPALPUR, MANSAROVAR GARDEN) STATE OF HARYANA (DISTRICT: GURGAON, MEWAT)
18.	DEOGHAR RC CODE: 87	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE MANDAKINI SADAN BASUWA DIH, ROHINI ROAD, DEOGHAR, JASIDIH, JHARKHAND- 814142 PH.OFF : 06432-34448 E-MAIL : rcdeoghar@ignou.ac.in	STATE OF JHARKHAND COVERING (DISTRICTS DEOGHAR, GODDA, SAHIBGANJ, PAKUR, DUMKA, JAMTARA, & GIRIDIH)
19.	GANGTOK RC CODE: 24	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE 5 TH MILE TADONG, NH-10, BELOW CENTRAL REFERRAL HOSPITAL, GANGTOK - 737102 SIKKIM PH.OFF : 03592-231102 FAX : 03592-231103 E-MAIL : rcgangtok@ignou.ac.in	STATE OF SIKKIM (DISTRICT: GANGTOK, PAKYONG, GYALS HING, SORENG, MANGAN, NAMCHI)

SI. NO.	REGIONAL CENTRE, NAME AND CODE NOOF LEARNER SUPPORT CENTRES	ADDRESS OF THE REGIONAL CENTRE TEL., FAX & E-MAIL	JURISDICTION
20.	GUWAHATI RC CODE:04	REGIONAL DIRECTOR IGNOU REGIONALCENTRE HOUSE NO 71, GMCH ROAD, CHRISTIAN BASTI GUWAHATI-781005, ASSAM PH.OFF : 0361-2343771/ 2343785FAX :0361-2343784 E-MAIL : rcguwahati@ignou.ac.in	STATE OF ASSAM (DISTRICT: KARBIANGLONG, MARIGAON, DARRANG, KAMRUP, NALBARI, BARPETA, BONGAIGAON, GOALPARA, KOKRAJHAR, DHUBRI, NORTH CACHARHILLS, CACHAR, HAILAKANDI,KARIMGANJ, KAMRUP METROPOLITAN, BAKSA, UDALGURI, CHIRANG,BAJALI)
21.	HYDERABADRC CODE: 01	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE First Floor, M-5 Block, Manoranjan Complex, Telangana State Housing Board Complex, (Adjacent to Gandhi Bhavan Metro Station, M J RoadNampally, HYDERABAD - 500001,Telangana PH.OFF : 040-23117550, Mob.No.9492451812 FAX :NA E-MAIL : rchyderabad@ignou.ac.in	STATE OF TELENGANA (DISTRICT: ADILABAD,BHADRADRI- KOTHAGUDEM, HYDERABAD, JAGTIAL,JANGAON,JYAYASHANKAR BHOOPALPALLY,JOGULAMBA- GADWAL,KARIM NAGAR, KAMAREDDY,KOMARAM BHEEM ASIFABAD,KHAMMAM, MEDAK, MAHABUB NAGAR, MAHABUBABAD,MANCHERIAL, MEDCHAL,MEDAK, NALGONDA, NAGARKURNOOL, NIZAMABAD,NIRMAL,PEDDAPALLE, RAJANNA SIRCILLA, RANGA REDDY,SANGAREDDY,SIDDIPET,SU RYAPET,VIKARABAD,WANAPARTHY, WARANGAL (RURAL), WARANGAL (URBAN),YADADRI-BHUVANAGIRI, MULUGU,NARAYANPET
22.	IMPHAL RC CODE: 17	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE ASHA JINA COMPLEX, NORTH AOC IMPHAL-795001MANIPUR PH.OFF : 0385-2421190/2421191 FAX :0385-2421192 E-MAIL : rcimphal@ignou.ac.in , ignouimp@gmail.com	STATE OF MANIPUR (DISTRICT: BISHNUPUR, CHURACHANDPUR, CHANDEL, IMPHAL EAST, IMPHAL WEST, SENAPATI, TAMENGLONG, THOUBAL, UKHRUL)
23.	ITANAGAR RC CODE: 03	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE HORNBILL COMPLEX, '_C' SECTOR (NEAR CENTRAL SCH.) NAHARLAGUN ITANAGAR -791110, ARUNACHAL PRADESH PH.OFF : 0360-2247536, 0360-2351705 FAX :0360-2350990 E-MAIL : rcitanagar@ignou.ac.in	STATE OF ARUNACHAL PRADESH (DISTRICT: ANJAW, CHANGLANG, EAST KAMENG, EAST SIANG, KURUNGKUMEY, LOHIT, LOWER DIBA NG VALLEY, LOWER SUBANSIRI, PAPUM PARE, TAWANG, TIRAP, UPPER DIBANG, UPPER SUBANSIRI, UPPER SIANG, WEST KAMENG, WEST SIANG)
24.	JABALPUR RC CODE: 41	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE 2ND FLOOR, RAJSHEKHAR BHA VAN, RANI DURGAVATI VISHVAVIDYALAYA CAMPUS, PACHPEDHI, JABALPUR - 482001 PH.OFF : 0761-2600411/2609896 / 2600219 FAX :0761-2609919 E-MAIL : rcjabalpur@ignou.ac.in	STATE OF MADHYA PRADESH (DISTRICT: ANNUPUR BALAGHAT, CHHINDWARA, DINDORI, JABALPUR, KATNI, MANDLA, NARSINGAPUR, SEONI, SHAHDOL, SIDDHI, SINGRAULI, UMARIA, DAMOH, PANNA, SAGAR, CHHATARPUR, REWA , SATNA,TIKAMGARH)
25.	JAIPUR RC CODE: 23	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE 70/ 79, SECTOR-7, PATEL MARG, MANSAROVAR, JAIPUR - 302 020 RAJASTHAN PH.OFF : 0141-2785730 FAX :0141-2784043 E-MAIL : rcjaipur@ignou.ac.in	STATE OF RAJASTHAN (DISTRICT: AJMER, ALWAR, BARAN, BHARATPUR, BHILWARA, BUNDI, CHITTORGARH, CHURU, DAUSA, DHOLPUR, HANUMUNGARH, JAIPUR,JHALAWAR, JHUNJHUNU, KARAU LI, KOTA, SAWAI MADHOPUR, SIKAR, SRI GANGANAGAR & TONK)

SI. NO.	REGIONAL CENTRE, NAME AND CODE NOOF LEARNER SUPPORT CENTRES	ADDRESS OF THE REGIONAL CENTRE TEL., FAX & E-MAIL	JURISDICTION
26.	JAMMU RC CODE: 12	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE SPMR COLLEGE OF COMMERCE, PREMISES AUROBINDO BLOCK, 1ST FLOOR,CANAL ROAD, JAMMU - 180 001, JAMMU & KASHMIR PH.OFF : 0191-2579572/2546529 FAX :0191-2585154 E-MAIL : rcjammu@ignou.ac.in	STATE OF JAMMU & KASHMIR (JAMMU REGION –DISTRICT: DODA, JAMMU, KATHUA, KISHTWAR,POONCH, RAJOURI, RAMBAN, REASI, SAMBA, UDHAMPUR)
27.	JODHPUR RC CODE:88	REGIONAL DIRECTOR IGNOU REGIONALCENTRE, PLOT NO. 439, OPP. PAL LINK ROAD, KAMLA NAGAR HOSPITAL, JODHPUR-342008 RAJASTHAN PH.OFF : 0291-2012987 E-MAIL : rcjodhpur@ignou.ac.in	STATE OF RAJASTHAN COVERING DISTRICTS JODHPUR, BARMER, JAISALMER, RAJASMAND, UDAIPUR, BIKANER, JALORE, SIROHI, NAGOUR, DUNGARPUR, PALI, PRATAPGARH,BANSWARA
28.	JORHAT RC CODE: 37	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE P.O. KOROKATORLY,BALIGAON, JORHAT-785015, ASSAM PH.OFF : 0376-2951116, 2951114 E-MAIL : rcjorhat@ignou.ac.in	STATE OF ASSAM (DISTRICT: NAGAON, GOLAGHAT, JORHAT, SHIVASAGAR, DIBRUGA RH, TINSUKIA, LAKHIMPUR, DHEMAJI, SONITPUR, BISWANATH, CHARAIDEO, HOJAI & MAJULI
29.	KARNAL RC CODE: 10	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE KARNAL PLOT No.05,SECTOR-12 (PART 1) URBAN ESTATE KARNAL - 132001 (HARYANA) PH.OFF :0184-2271514 E-MAIL : rckarnal@ignou.ac.in	STATE OF HARYANA (DISTRICT: BHIWANI, FATEHABAD, HISAR, JHAJJAR, JIND, KAITHAL, KARNAL, KURUKSHETRA, MAHENDRAGARH, PANIPAT, REWARI, ROHTAK, SIRSA, SONIPAT, YAMUNANAGAR)
30.	KHANNA RC CODE: 22	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE I.T.I. BUILDING BULEPUR, (DISTRICT LUDHIANA) KHANNA – 141401 PUNJAB PH.OFF : 01628-229993/237361 E-MAIL : rckhanna@ignou.ac.in	STATE OF PUNJAB (DISTRICT: GURDASPUR, AMRITSAR, TARN TARAN, KAPURTHALA,MALERKOTLA,PATHANKOT,SRI MUKTSAR SAHIB, JALANDHAR, HOSHIARPUR, SBS NAGAR/NAWANSHAHR, BARNALA, SANGRUR, BATHINDA, MANSA, MUKTSAR, LUDHIANA, FAZILKA,FEROZEPUR, FARIDKOT,MOGA)
31.	KOHIMA RC CODE: 20	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE NEAR MOUNT HERMON SCHOOL, DON BOSCO, HR.SEC SCHOOL ROAD, KENDOUZOU, KOHIMA – 797001NAGALAND PH.OFF : 0370-2260366/2260167FAX :0370-2260216 E-MAIL : rckohima@ignou.ac.in	STATE OF NAGALAND (DISTRICT: KOHIMA, DIMAPUR, WOKHA, MOKOKCHUNG, ZUNHEBOTO, TUENSANG, LONGLENG, KIPHIRE, MON, PEREN, PHEK)
32.	KOLKATA RC CODE: 28	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE BIKA SH BHA WAN, 4TH FLOOR, NORTH BLOCK, SALT LAKE, BIDHAN NAGAR, KOLKATA - 700 091 WEST BENGAL PH.OFF : 033-23349850, 23592719, 033-23589323(RCL) FAX :033-23347576 E-MAIL : rckolkata@ignou.ac.in	STATE OF WEST BENGAL (DISTRICT: KOLKATA, NORTH 24 PARAGANAS, SOUTH 24 PARAGANAS, PURBA, MEDINIPUR,PASCHIM MEDINIPUR, BANKURA, HOWRAH, HOOGHLY, PURULIA, BURDWAN, NADIA)

SI. NO.	REGIONAL CENTRE, NAME AND CODE NOOF LEARNER SUPPORT CENTRES	ADDRESS OF THE REGIONAL CENTRE TEL., FAX & E-MAIL	JURISDICTION
33.	KORAPUT RC CODE: 44	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE DISTRICT AGRICULTURE OFFICE ROAD, BEHIND WOMEN'S COLLEGE AT/PO/DISTT.- KORAPUT-764020,ORISSA PH.OFF : 06852-251535 FAX : 06852-252503 E-MAIL : rckorapat@ignou.ac.in	STATE OF ORISSA (DISTRICT: KORAPUT, MALKANGIRI, RAYAGADA, NABARANGPUR, KALAHANDI, NUAPADA, BALANGIR)
34.	LUCKNOW RC CODE: 27	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE 5-C/INS- 1, SECTOR-5, VRINDAVAN YOJNA, TELIBAGH LUCKNOW-226029 PH. OFF : 0522-2442832 E-MAIL : rclucknow@ignou.ac.in	STATE OF UTTAR PRADESH (DISTRICT: AURAIYA, BAHRAICH, BALRAMPUR, BANDA, BARABANKI, BAREILLY, BASTI, CHITRAKUT, FAIZA BAD, FARUKHABAD (FATEHGARH), FATEHPUR, GONDA, HAMIRPUR, HARDOI, JALAUN (ORAI), JHANSI, KANNAUJ, KANPUR RURAL, KANPUR URBAN, KAUSHAMBI, LAKHIMPUR(KHERI), LALITPUR, LUCKNOW, MAHOBA, PILIBHIT, RAEBAREILY, SHAHJANANPUR, SHRAVASTI, SIDHARTHANAGAR, SITAPUR, UNNAO)
35.	MADURAI RC CODE: 43	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE SIKKANDAR CHAVADI, ALANGANALLUR ROAD, MADURAI-625018 TAMIL NADU PH.OFF : 0452-2380733 : 0452-2380775 FAX : 0452-2380588 E-MAIL : rcmadurai@ignou.ac.in	STATE OF TAMIL NADU (DISTRICT: COIMBATORE, DINDIGUL, ERODE, KARUR, MADURAI, NILGIRIS, PUDUKKOTTAI, RAMA- NATHPURAM, SIVAGANGAI, THANJAVUR, THENI, THIRUVARUR, TUTICORIN, TIRUNELVELI AND TENKASI TIRUCHIRAPPALLI, TIRUPUR, VIRUDHUNAGAR AND ARIYALUR)
36.	MUMBAI RC CODE: 49	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE PLOT NO.43, SECTOR 09, OPP.DAV PUBLIC SCHOOL, NEW PANVEL EAST, TALUKA- PANVEL, DISTT-RAIGAD, MUMBAI-410206, MAHARASHTRA PH.OFF : 022-27489764 FAX : 022-25925411 E-MAIL : rcmumbai@ignou.ac.in	STATE OF MAHARASHTRA (DISTRICT: MUMBA I, THANE, RAIGARH, RATNAGIRI PALGHAR, MUMBAI SUBURBAN)
37.	NAGPUR RC CODE: 36	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE GYAN VATIKA 14, HINDUSTAN COLONIY AMARAVATI ROAD NAGPUR 440033 MAHARASHTRA PH. OFF : 0712-2536999, 2537999, 0712-202200 FAX : 0712-2538999 E-MAIL : rcnagpur@ignou.ac.in	STATE OF MAHARASHTRA (DISTRICT: AMRAVATI, BULDHA NA, AKOLA, WASHIM, HINGOLI, PARBHANI, NANDED, YAVATMAL, WARDHA, CHANDRAPUR, NAGPUR, BHA NDARA, GONDIA, GADCHIROLI)
38.	NOIDA RC CODE: 39	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE C- 53, SECTOR 62 INSTITUTIONAL AREA NOIDA 201305 UTTAR PRADESH PH.OFF : 0120-2405012/2405014 FAX : 0120-2405013 E-MAIL : rcnoida@ignou.ac.in	STATE OF UTTAR PRADESH (DISTRICT: GAUTAM BUDHNAGAR, GHAZIABAD, MEERUT, BA GHPAT, BULA NDSHAHR, HAPUR) STATE OF DELHI (MAYUR VIHARPH – I & II, MAYUR VIHAR EXTN., VASUNDHARA ENCLAVE)

SI. NO.	REGIONAL CENTRE, NAME AND CODE NO OF LEARNER SUPPORT CENTRES	ADDRESS OF THE REGIONAL CENTRE TEL., FAX & E-MAIL	JURISDICTION
39.	PANAJI RC CODE: 08	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE H. NO. 1576, NEAR P&T STAFF QUARTERS, ALTO PORVORIM P.O. POVORIM-403521 GOA PH.OFF : 0832-2414553 E-MAIL : rcpanaji@ignou.ac.in	STATE OF GOA (DISTRICT: NORTH GOA,SOUTH GOA), STATE OF KARNATAKA (DISTRICT: UTTARAKANNAD) STATE OF MAHARASHTRA (DISTRICT: SINGHDHURG)
40.	PATNA RC CODE: 05	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE INSTITUTIONAL AREA, MITHAPURPATNA-800 001, BIHAR PH.OFF : 0612-2219539/2219541 FAX :0612-2219538 E-MAIL : rcpatna@ignou.ac.in	STATE OF BIHAR (DISTRICT: ARWAL, AURANGABAD, BHOJPUR, BUXAR, GAYA, JAMUI, JEHANABAD, KAIMUR, LAKSHISARAI, NALANDA, NAWADA, PATNA, ROHTAS, SHEIKHPURA, VAISHALI, SIWAN, SARAN)
41.	PORT BLAIR RC CODE: 02	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE KANNADA SANGHA BUILDING, OPPOSITE CENTRAL WORKSHOP APWD, 18, TAGORE ROAD, MOHANPURA, PORT BLAIR, SOUTH-744104 ANDAMAN& NICOBAR, ISLANDS PH.OFF :03192- 242888 FAX : 03192-230111 E-MAIL : rcportblair@ignou.ac.in	ANDAMAN & NICOBAR ISLANDS (U.T.) (DISTRICT: NORTH & MIDDLE ANDAMAN, SOUTH ANDAMAN, NICOBAR)
42.	PUNE RC CODE: 16	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE 1ST FLOOR, MSFC BUILDING 270, SENAPATI BAPAT ROAD PUNE - 411 016MAHARASHTRA PH.OFF : 020-25671867/25651321 FAX :020-25671864 E-MAIL : rcpune@ignou.ac.in	STATE OF MAHARASHTRA (DISTRICT: NANDURBA R, DHULE,JALGAON, AURANGABAD, NASIK, JALNA, AHMADNAGAR, BID, PUNE, OSMANABAD, , SANGLI, SATARA, KOLHAPUR)
43.	RAGHUNATHGANJRC CODE: 50	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE KARMATIRTHA COMPLEX,1 st FLOOR,B- 9,UMARPUR, (NEAR UMARPUR CROSSING HAAT BAZAR), P.O-GHORSHALA, P.S- RAGHUNATHGANJ, DIST- MURSHIDABAD WEST BENGAL-742 235 PH.OFF : 03483-271555/271666 E-MAIL : rcraghunathganj@ignou.ac.in	STATE OF WEST BENGAL (DISTRICT: MURSHIDABAD, BIRBHUM, MALDA)
44.	RAIPUR RC CODE: 35	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE IGNOU COMPLEX, KACHNA RAIPUR - 492014 CHHATTISGARH PH.OFF : 0771-2283285, 2971322 FAX :0771-2971323 E-MAIL : rcraipur@ignou.ac.in	STATE OF CHHATTISGARH (DISTRICT: BILA SPUR, DHAMTARI,DURG, JANJGIR-CHAMPA, JASHPUR, KANKER, KAWARDHA, KORBA, KORIYA,MAHASAMUND, RAJGARH, RAIPUR, RAJNANDGAON,SURAJPUR, SARGUJA, BALOD, BALODBAZAR, BA LRAMPUR, BEMETARA, GARIABA NDH, MUNGELI, BASTA R, NARAYANPUR, DANTEWADA, BIJAPUR, SUKMA, KUNDAGOAN)

SI. NO.	REGIONAL CENTRE, NAME AND CODE NOOF LEARNER SUPPORT CENTRES	ADDRESS OF THE REGIONAL CENTRE TEL., FAX & E-MAIL	JURISDICTION
45.	RAJKOT RC CODE: 42	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE SAURASHTRA UNIVERSITY CAMPUS RAJKOT-360005,GUJARAT PH.OFF : 0281-2572988 FAX : 0281-2571603 E-MAIL : rcrajkot@ignou.ac.in	STATE OF GUJARAT (DISTRICT: RAJKOT, KACHCHH,JAMNAGAR, PORBANDAR, JUNAGADH, AMRELI, BHAVNAGAR, SURENDRANAGAR, DEV-BHOOMI DWARKA, GIR-SOMNATH, BOTAD, MORBI), & DIU(U.T.)
46.	RANCHI RC CODE: 32	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE 2 nd FLOOR, KRISHNA MALL, ASHOK NAGAR RANCHI - 834022, JHARKHAND PH.OFF : 0651-2244688, 2244699, 2244677FAX :NA E-MAIL : rcranchi@ignou.ac.in	STATE OF JHARKHAND (DISTRICT: RANCHI, LOHARDAGA,GUMLA, SIMDEGA, PALAMU, LATEHAR, GARHWA, WEST SINGHBHUM, SARAIKELA KHARSAWAN, EAST SINGHBHUM, HAZARIBAGH, CHATRA, KODERMA, KHUNTI, RAMGARH,BOKARO, DHANBAD)
47.	SAHARSA RC CODE: 86	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE KOSHI CHOWK SHARSHA-852201, BIHAR PH.OFF : 06478-219015/295252FAX : 06478-219018 E-MAIL : rcsaharsa@ignou.ac.in	STATE OF BIHAR COVERING (DISTRICTS: KHAGARIYA, SAHARSA, SUPAUL, MADHEPURA, KATIHAR, ARARIYA, KISHANGANJ & PURNEA)
48	SHILLONG RC CODE: 18	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE UMSHING, MAWKYNROH, NEHU CAMPUS, SHILLONG - 793 022 MEGHALAYA PH.OFF : 0364-2521117/2521271/0364-2520503 FAX :0364-2521271 E-MAIL : rcshillong@ignou.ac.in	STATE OF MEGHALAYA (DISTRICT: EAST GARO HILLS, EAST JAINTIA HILLS , EAST KHASIHILLS, NORTH GARO HILLS, RI-BHOI, SOUTH GARO HILLS, SOUTH WEST GARO HILLS, SOUTH WEST KHASI HILLS, WEST GARO HILLS, WEST JAINTIA HILLS, WEST KHASI HILLS)
49	SHIMLA RC CODE: 11	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE BLOCK NO. 9,SDA COMPLEX,KASUMPTI SHIMLA-171 009, HIMACHAL PRADESH PH.OFF : 0177-2624612/2624613 FAX :0177-2624611 E-MAIL : rcshimla@ignou.ac.in	STATE OF HIMACHAL PRADESH (DISTRICT: BILASPUR, CHAMBA, HAMIRPUR, KANGRA, KINNAUR, KULLU, LAHUL & SPITI, MANDI, SHIMLA, SIRMAUR, SOLAN, UNA)
50	SILIGURI RC CODE: 45	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE 17/ 12 J. C. BOSE ROAD, SUBHAS PALLY, SILIGURI - 734001 WEST BENGAL PH.OFF :0353-2526818 FAX : NA E-MAIL : rcsiliguri@ignou.ac.in	STATE OF WEST BENGAL (DISTRICT: COOCHBEHAR, JALPAIGURI, DARJEELING, UTTAR DINAJPUR, DAKSHIN DINAJPUR, ALIPURDUAR)

SI. NO.	REGIONAL CENTRE, NAME AND CODE NOOF LEARNER SUPPORT CENTRES	ADDRESS OF THE REGIONAL CENTRE TEL., FAX & E-MAIL	JURISDICTION
51	SRINAGAR RC · CODE:30	REGIONAL DIRECTOR STATE IGNOU REGIONAL CENTRE KURSOO RAJ BAGH, SRINAGAR - 190008JAMMU & KASHMIR(UT) PH.OFF : 0194-2953017 FAX :0194-2311259 E-MAIL : rcsrinaragar@ignou.ac.in	STATE OF JAMMU & KASHMIR (SRINAGAR REGION-DISTRICT: ANANTNAG, BANDIPORE, BARAMULLA , BUDGAM, GANDERBAL,KARGIL, KULGAM, KUPWARA, LEH, PULWAMA SHOPIAN, SRINAGAR)
52	TRIVANDRUMRC · CODE: 40	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE RAJADHANI COMPLEX OPP PRS HOSPITAL, KILLI PPALAM KARAMANA PO, TRIVANDRUM -695002 KERALA PH.OFF : 0471-2344113/2344120 FAX :0471-2344121 E-MAIL : rctrivandrum@ignou.ac.in	STATE OF KERALA (DISTRICT: KOLLAM, PATHANAMTHITTA, THIRUVANANTHAPURAM) STATE OF TAMILNADU (DISTRICT: KANYAKUMARI)
53	VARANASI RC · CODE: 48	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE GANDHI BHAWAN B.H.U. CAMPUS VARANASI-221005 ,UTTAR PRADESH PH.OFF : 0542 2368622/2369629/2368448 FAX : NA E-MAIL : rcvaranasi@ignou.ac.in	STATE OF UTTAR PRADESH (DISTRICT: AMBEDKAR NAGAR, AZAMGARH, BALLIA, CHANDAULI, DEORIA, GHAZIPUR, GORAKHPUR, JAUNPUR, KUSHINAGAR, MAHARAJGANJ, MAU, MIRZAPUR, SANT KABIR NAGAR, SANT RAVIDAS NAGAR, SONEBHADRA, VARANASI, ALLAHABAD, PRATAPGARH, SULTANPUR)
54	VATAKARA RC · CODE: 83	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE NO.14/329 B-E,(ADJ.TO 110 KV.KSEB SUBSTATION), ARAKKILAD ROAD,PUTHUR, KOZHICODE VATAKARA-673104,KERALA PH.OFF : 0496-2516055/2515413/2525281 E-MAIL : rcvatakara@ignou.ac.in	STATE OF KERALA (DISTRICT: KANNUR, KASARAGOD WAYANAND, KOZHICODE, MALAPPURAM, MAHE, (UNION TERRITORY OF PUDUCHERRY)
55.	VIJAYAWADARC CODE: 33	REGIONAL DIRECTOR IGNOU REGIONALCENTRES. S.K.P.V.V HINDU HIGH SCHOOL PREMISES, KOTHAPET, VIJAYWADA 520 001, ANDHRA PRADESH PH.OFF : 0866-2565253/2565959 FAX :0866-2565353 E-MAIL : rcvijayawada@ignou.ac.in	STATE OF ANDHRA PRADESH (DISTRICTS: KRISHNA, GUNTUR, PRAKASHAM, NELLORE, CHITTOOR,KADAPA, KURNOOL, ANANTAPUR)
56.	VISAKHAPATNAMRC CODE: 84	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE 2 nd FLOOR,VUDA COMPLEX USHODAYA JUNCTION SECTOR- 12, MVP COLONY VISAKHAPATNAM- 530017 ANDHRA PRADESH PH.OFF :0891-2511200 FAX : NA E-MAIL : rcvisakhapatnam@ignou.ac.in	STATE OF ANDHRA PRADESH COVERING (DISTRICTS EAST GODAVARI, WEST GODAVARI, VISAKHAPATNAM, VIZIANAGARAM &SRIKAKULAM, YANAM OF PUDUCHERRY)

IGNOU-Army, Assam Rifle, Navy Recognized Regional Centres

Sl. No.	RC Code	RC	Address	Operational Area	Coordinating Regional Centre
1	IAEP – KOLKATA	51	REGIONAL DIRECTOR IGNOU ARMY RECOG. REG. CENTRE COL. EDUCATION, FORT WILLIAM HQ EASTERN COMMAND C/O 99 APO - 908542 KOLKATA- 700021 WET BENGAL 033-22317556 rcarmy51@ignou.ac.in	EASTERN COMMAND AREA IAEP – 5	RC KOLKATA
2	IAEP – CHANDIMANDIR	52	REGIONAL DIRECTOR IGNOU ARMY RECOG. REG. CENTRE COL. EDUCATION (G.S. EDU. BRANCH) HQ WESTERN COMMAND CHANDIMANDIR- 134107 HARYANA 0172-2929232, (CIVIL) 2883(MILITARY) 0172-2589423, Mob. NO. 8284083573 rcarmy52@ignou.ac.in		RC CHANDIGARH
3	IAEP – LUCKNOW	53	REGIONAL DIRECTOR IGNOU ARMY RECOG. REG.CENTRE IAEP HQ CENTRALCOMMAND- GS (EDN) LUCKNOW – 226002, UTTAR PRADESH 0522-2482968 (CIVIL); 2670 (MIL) rcarmy53@ignou.ac.in	CENTRAL COMMAND AREA	RC LUCKNOW
4	IAEP – PUNE	54	REGIONAL DIRECTOR IGNOU ARMY RECOG. REG. CENTRE COL. EDUCATION HQ SOUTHERN COMMAND GS (EDN) BRANCH, PIN- 908541 C/O 56 APO 020-26331033 (CIVIL) 2437 (ARMY) rcarmy54@ignou.ac.in	SOUTHERN COMMAND AREA	RC PUNE
5	IAEP–UDHAMPUR	55	REGIONAL DIRECTOR IGNOU ARMY RECOG. REG. CENTRE COL. EDUCATION UTTAR KAMAN MUKHYALAYA908545 C/O 56 APO, HQ NORTHERN COMMAND UDHAMPUR, JAMMU &KASHMIR 01992-242486 rcarmy55@ignou.ac.in	NORTHERN COMMAND AREA	RC JAMMU
6	IAEP – JAIPUR	56	REGIONAL DIRECTOR IGNOU ARMY RECOG. REG. CENTRE EDUCATION BRANCHHQ SOUTHERN WESTERN COMMAND C/O 56 APO 908546 JAIPUR, RAJASTHAN 0141- 6640(MILITARY) rcarmy56@ignou.ac.in	SOUTH WESTERN COMMAND	RC JAIPUR

7	IAREP – SHILLONG	81	REGIONAL DIRECTOR IGNOU ASSAM-RIFLES RECOG. R.C. DIRECTORATE GENERAL ASSAM RIFLES (D GAR), LAITUMKHAH SHILLONG – 793 011 MEGHALAYA 0364-2705181 0364-2705184 iarrc81@ignou.ac.in	HQ ARUNACHAL & ASSAM RANGE	RC GUWAHATI
				HQ NAGALAND RANGE (NORTH)	RC KOHIMA
				HQ MANIPUR RANGE	RC IMPHAL
				HQ MIZORAM RANGE	RC AIZAWL
				HQ TRIPURA RANGE	RC AGARTALA
				Assam Rifles Training Centre & School	RC KOHIMA
8	INEP – NEW DELHI	71	REGIONAL DIRECTOR IGNOU NAVY RECOG. REG. CENTRE DIRECTORATE OF NAVAL EDUCATION INTERATED HQS. MINISTRY OF DEF WEST BLOCK 5, RK PURAM, SECTOR-1, NEW DELHI – 110 066 DELHI 011-26178462 011-26185299 rcnavy71@ignou.ac.in	NAVAL HQS.	RC DELHI 1
9	INEP – MUMBAI	72	REGIONAL DIRECTOR IGNOU NAVY RECOG. REG. CENTRE HQ WESTERN NAVAL COMMAND SHAHID BHAGAT SINGH MARG MUMBAI – 400 023 MAHARASHTRA 022-22752245 022-22665458 rcnavy72@ignou.ac.in	HQ WESTERN NAVAL COMMAND	RC MUMBAI
10	INEP – VISAKHAPATNAM	73	REGIONAL DIRECTOR IGNOU NAVY RECOG. REG. CENTRE INEP REGIONAL CENTRE-73 NCS COMPLEX NAUSENABAUGH POST: GANDHIGRAM VISAKHAPATNAM -530005 ANDHRA PRADEH 0891-2812669 0891-2515834 rcnavy73@ignou.ac.in	HQ EASTREN NAVAL COMMAND	RC VISAKHAPATNAM
11	INEP – KOCHI	74	REGIONAL DIRECTOR IGNOU NAVY RECOG. REG. CENTRE NAVAL BASE HQ SOUTHERN NAVAL COMMAND KOCHI – 682 004 KERALA 0484-266210,2662515 0484-266194 rcnavy74@ignou.ac.in	HQ SOUTHERN NAVAL COMMAND	RC COCHIN

18 LIST OF CODES

18.1 STATE CODE

Code Description

01	Andhra Pradesh
02	Andaman & Nicobar Islands (UT)
03	Arunachal Pradesh
04	Assam
05	Bihar
06	Chandigarh (UT)
07	Delhi
08	Goa
09	Gujarat
10	Haryana
11	Himachal Pradesh
12	Jammu & Kashmir
13	Karnataka
14	Kerala
15	Madhya Pradesh
16	Maharashtra
17	Manipur
18	Meghalaya
19	Mizoram
20	Nagaland
21	Odisha
22	Punjab
23	Rajasthan
24	Sikkim
25	TamilNadu
26	Tripura
27	Uttar Pradesh
28	West Bengal
29	Dadra & Nagar Haveli, Daman & Diu (UT)
30	Lakshadweep (UT)
31	Pondicherry (UT)
32	C/o 99APO
33	Learners Abroad
34	Chattisgarh
35	Jharkhand
36	Uttarakhand
37	Telangana

18.2 EDUCATIONAL QUALIFICATION CODE

Code	Description
000	Below Matriculation, SSC/No Formal Education
001	Matriculation/SSC
002	10+2 or Equivalent
003	Diploma in Engineering
004	Graduation in Engineering
005	Graduation or Equivalent
006	Post Graduation or Equivalent
007	Doctoral or Equivalent
008	BPP from IGNOU
009	Bachelor of Library Information Science
010	Master of Library & Information Science

18.3 LIST OF BOARD CODES

(FOR 10 +2) with pass in minimum five core subjects*

Sl. No.	Code of Board	Board (Abbr)	Year from which 10+2 in effect	Name of the Board
1.	0101	ABIE	ALWAYS	Board of Intermediate Education, Andhra Pradesh
2.	0401	AHSL	1986	Assam Higher Secondary Education Council
3.	0501	BIEC	ALWAYS	Bihar Intermediate Education Council
4.	0701	CBSE	1979	Central Board of Secondary Education, New Delhi
5.	0702	ICSE	1979	Council for the Indian School (Certificate Exam), New Delhi
6.	0703	NOS/NIOS	1991	National Institute of Open Schooling, Delhi (Passed with five subjects)
7.	0801	GBSE	1978	Goa, Daman & Diu Board of Sec. & Higher Sec. Ed.
8.	0901	GSEB	1978	Gujarat Secondary Education Board
9.	1001	HBSE	1987	Haryana Board of School Education
10.	1101	HPBE	1988	Himachal Pradesh Board of School Education
11.	1201	JKSS	1980	J&K State Board of School Education (Summer)
12.	1202	JKSW	1980	J&K State Board of School Education (Winter)
13.	1301	KBPE	1971	Board of Pre-University Education, Karnataka
14.	1401	KU	1966	University of Kerala
15.	1501	BSMP	1988-89	Board of Secondary Education, MP
16.	1601	MSBE	1978	Maharashtra State Board of Secondary Education & Higher Secondary Board
17.	1701	MBSE	1980	Board of Secondary Education, Manipur
18.	1901	MZSE	1980	Mizoram Board of Secondary Education
19.	2001	NBSE	1980	Nagaland Board of Secondary Education
20.	2101	CHSE	1980	Council of Higher Secondary Education, Orissa
21.	2201	PSEB	1988	Punjab School Education Board
22.	2301	RBSE	1986	Rajasthan Board of Secondary Education
23.	2501	TNSB	1978	Board of Secondary & Higher Secondary Exam., Tamil Nadu
24.	2601	TBSE	-	Tripura Board of Secondary Education
25.	2701	BHSI	ALWAYS	Board of High School & Intermediate Edu., U.P.
26.	2802	WBSE	1978	West Bengal Council of Higher Secondary Education
27.	3601	JAC	2006	Jharkhand Academic Council, Ranchi
28.	8888	DDDD	-	A recognised three/two year Diploma/Certificate after 10th Class
29.	9999	XXXX	-	Not listed in this list.

(FOR 10+2 Vocational Stream)

Sl. No.	Code of Board	Board (Abbr)	Year from which 10+2 in effect	Name of the Board
1.	1901	MZSE	2001	Mizoram Board of Secondary Education

* Candidates passed with four core subjects, in addition to Socially Useful Productive Work & Community Service (SUPW), need to pursue one Sr. Secondary level course from National Institute Of Open Schooling, New Delhi/State Open Schools in order to fulfil the condition of passing in **minimum five core subjects**.

18.4 LIST OF UNRECOGNIZED SCHOOL BOARDS*

Examinations conducted by the following Boards are not accepted for higher studies in IGNOU.

Sl. No.	Name of Board	Remarks
1.	Akhil Bhartiya Open School, Rohtak	
2.	Akhil Bhartiya Rashtriya Vidyapeeth, Karnataka	
3.	Akhil Bhartiya Shiksha Sansthan, New Delhi	
4.	All India Board for Education Training, Delhi(Operated by Dr. Ambedkar Chintan Samajik Sodh Sansthan, Ward No. 23 Eidgah Mohalla, P.O. Dehri-on-Sone, District Rohtas, Bihar) OR All India Board of Secondary Education, Delhi. Bhawan No. 700, Gali No. 17 Gopalpur, Vill. Timarpur, P.O. Azadpur, Delhi-110009	
5.	All India Board of Secondary Education, Gazipur	
6.	All India Council for Open Education, New Delhi	
7.	All India Council of Open Schooling (AICOS), Vill. & P.O. Barunhat, P.S. Hasnabad, Distt. 24 PGS(N), W.B.	
8.	All India Council of Secondary Education, New Delhi	
9.	All India Open Schooling, Delhi	
10.	Bharatiya Council of Open Schooling	
11.	Bhartiya Madhyamik Shiksha Parishad, Bharat, Thakurdwara, Moradabad, U.P.	
12.	Bhartiya Shiksha Parishad, Uttar Pradesh, Lucknow-227105**	
13.	Bhartiya Shiksha Sansthan, Uttar Pradesh	
14.	Boad of Technical and Secondary Education, Delhi	www.technicalboard.org http://www.technicalboard.org
15.	Board of Adult Education & Training, Delhi Office: 1 Aliganj, Kasturba Nagar, Kotla Mubarakpur, New Delhi-110003. Campus: R.X. 295, Brahampuri, Nangal Raya Rly, Crossing, Pankha Road, New Delhi.	
16.	Board of Education for Senior Secondary & Technology, New Delhi	
17.	Board of Higher Secondary Education, Delhi	
18.	Board of Higher Secondary Open Education	
19.	Board of Higher Secondary Open Education, Delhi	
20.	Board of Open Distance Learning, West Bengal	
21.	Board of Open Learning School, Delhi	
22.	Board of School and Technical Education, Chhattisgarh	
23.	Board of School Education, Hubli (Karnataka)*	
24.	Board of Schooling, Paramedical and Technical Education, India	
25.	Board of Secondary & Higher Secondary Education, Delhi	
26.	Board of Secondary and Higher Secondary Open Education, West Bengal	
27.	Board of Secondary Education, Delhi	
28.	Board of Secondary Education, Kant, Shahjahanpur, U.P.	
29.	Board of Secondary Education, Madhya Bharat, Gwalior.	
30.	Board of Secondary Education, Maharashtra, Malkapur	

Sl. No.	Name of Board	Remarks
31.	Board of Secondary Sanskrit Education, Uttar Pradesh, Lucknow	
32.	Board of Secondary, Higher Secondary & Vocational Education, Mangal Bazar Road, Laxmi Nagar, Delhi.	
33.	Board of Senior Secondary Education (BSSE), Delhi	www.bssedelhi.com
34.	Board of Youth Education in India	
35.	Central Board of Education, Ajmer	
36.	Central Board of High School & Intermediate Examination, Delhi	
37.	Central Board of Higher Education, Delhi	
38.	Central Board of Higher Education, East Patel Nagar, New Delhi.	
39.	Central Board of Higher Education, Uttam Nagar, New Delhi.	
40.	Central Board of Open School Education, New Delhi	
41.	Central Board of Secondary & Higher Secondary Education, Delhi	
42.	Central Board of Senior Secondary Education	
43.	Central Institute of Open Schooling (CIOSUP), 176 Purana Quila (Nehar), (PO) GPO, Lucknow, U.P.	
44.	Council for the Indian Certificate Examination, New Delhi	Not ICSE
45.	Council of Higher and Senior Secondary Education, Delhi	
46.	Council of Higher Secondary Education, Delhi	
47.	Council of National Secondary Education, Delhi	
48.	Council of National Secondary Education, Tripura	
49.	Council of Secondary & Senior Secondary Education, Delhi	
50.	Council of Secondary and Higher Secondary Education, Delhi	
51.	Council of Secondary Education Board, Mohali	
52.	Council of Secondary Education, Delhi	
53.	Council of Secondary Education, First Floor, Tarachand Complex, Ramesh Market, East of Kailash, Near Sapna Cinema, Delhi-110065	
54.	Council of Secondary Education, Mohali, Punjab	
55.	Delhi Academic Council for Higher Education	
56.	Delhi Board of Higher Education	
57.	Delhi Board of Secondary & Higher Secondary Education	
58.	Delhi Board of Secondary and Higher Secondary Open Education, Delhi	
59.	Delhi Board of Secondary and Senior Secondary Education	
60.	Delhi Board of Secondary Education, Delhi	
61.	Delhi Board of Senior Secondary Education	
62.	Dr. Bhimrao Ambedkar Intermediate Education, West Bengal	
63.	Dr. Bhimrao Intermediate Education, Delhi	
64.	Dr. Ramgopalacharya Sanskrit Mahavidyalaya, Nayabas, Etah, Uttar Pradesh	
65.	Grameen Mukta Vidyalayi Shiksha Sansthan (GMVSS), Delhi	
66.	Gurukul Vishvavidyalaya, Vrindaban (Mathura) Gurukul Complex, Village Ranchi Bangar, P.O. Mathura District Mathura, Uttar Pradesh	
67.	Haryana Council of Open Schooling	
68.	Higher Secondary Education Board of Delhi	
69.	Indian Board of Higher School Certificate Examinations, Rajasthan	
70.	Indian Board of School Education, Howrah	
71.	Indian Council of Open School Certificate Examination, Maharashtra	www.icosce.com
72.	Indian Council of Secondary Education, India (Uttar Pradesh)OR Bhartiya Madhyamik Shiksha Parishad, Bharat (Uttar Pradesh)	

Sl. No.	Name of Board	Remarks
73.	Indian Council of Secondary Education, India Fatehullaganj, NH-74, Thakurdwara, Muradabad, UP	Do not mistake with ICSE, New Delhi
74.	Indian Council of Secondary Education, India Village:Haldua Shahu, P.O. Shivrajpur Patti, Jaspur-244712, Uttarakhand.	Do not mistake with ICSE, New Delhi
75.	Indian Council of Senior Secondary Education, New Delhi	
76.	Indian Institute of Schooling Education, Lucknow, Uttar Pradesh	
77.	Indira Gandhi Higher Secondary & Open Education, Badarpur Border, New Delhi	
78.	Indira Gandhi Higher Secondary and Open Education, Badarpur Border, New Delhi	
79.	Indira Gandhi National Open School, Madhya Pradesh	
80.	Intermediate Council for Open Education, Jalandhar, Punjab	
81.	Intermediate Council of Schooling Education, Delhi	
82.	Intermediate Council of Secondary Education, Sewak Park, Uttam Nagar, New Delhi-110059	
83.	Jamia Urdu Hind, Begusari, Bihar	
84.	Jharkhand Academic Open Board, Bokaro	
85.	Jharkhand State Open School, Ranchi	
86 .	Karnataka State Council of Intermediate and Higher Education, Mysore	
87.	Madhyamik Shiksha Parishad of U.P. and Delhi	Do not mistake with Madhyamik Shiksha Parishad, Allahabad (Board of High School and Intermediate Education, UP)
88.	Madhyamik Shiksha Parishad, Delhi	
89.	Madhyamik Shiksha Parishad, Gwalior, M.P.	
90.	Madhyanchal Mukta Vidhyalay Shiksha Sansthan	
91.	Mahakoshal Board of Secondary Education, Jabalpur, Madhya Pradesh	
92.	Maharashtra Board of Higher Secondary Education, Maharashtra	Do not mistake with Maharashtra State Board of Secondary & Higher Sec. Education (MBSE), Pune.
93.	Mahashakti Sanskrit Vidyapeeth, Karn Part, Delhi-110041	
94.	Mahatma Gandhi Board of Open Distance Learning (MGBODL), Chennai	
95.	Mahatma Gandhi Secondary and Higher Secondary Education Board, Delhi	
96.	Mahatma Gandhi Secondary and Sr. Secondary Education, Delhi	
97.	National Board of Higher Secondary Education, Delhi	
98.	National Board of Open School, India, Delhi NCR	
99.	National Board of Secondary Education, India	
100.	National Institute of Research & Development Council, New Delhi	
101.	National Open School, New Delhi (other than the NIOS)	
102.	Nav Bharat Shiksha Parishad (NSP), India	
103.	North East National Board of School Education (NENBSE), Guwahati	
104.	Punjabi Madhyamik Shiksha Mandal, Fateh-Ullah Ganj, Moradabad, U.P.	
105.	Rajkiya Institute of Open Schooling (RIOSUP),176 Purana Quila (Nehar), (PO) GPO, Lucknow, U.P.	
106.	Rashtriya Mukta Jana Shiksha Parishad, Chakdaha	
107.	Ravindra Vishwa Vidyapeeth, New Delhi	
108.	Rural Development Board of Secondary and Higher Secondary, Delhi	
109.	Rural Institute of Open Schooling, Laxmi Nagar, Delhi	
110.	Secondary Education of Bhiwani (Haryana)	
111.	State Board of Secondary Education, Delhi	
112.	State Board of Secondary Education, Delhi, C.R. Park, Block K1/30, New Delhi	

IMPORTANT LINKS/INFORMATION AT A GLANCE

- Please use the link on the Samarth portal for fresh admission to the ODL programmes, the link <https://ignouadmission.samarth.edu.in/> for online programmes link <https://iop.ignouonline.ac.in/> and the link <https://onlinerr.ignou.ac.in/> for re-registration in each cycle (July & January)
- Please use the link <https://ignou.samarth.edu.in/> to download your Student I card.
- Please use the link <http://egyankosh.ac.in/> to download the digital copies of the self-learning materials
- Please use the link <http://www.ignou.ac.in/ignou/aboutignou/division/mpdd/material> to know the status of dispatch of the self-learning materials.
- After confirmation of admission, please visit the website of your respective Regional Centre for Induction Meetings, academic counseling schedules and other academic support.
- Please use the link <https://webservices.ignou.ac.in/assignments> to download the assignments for your programme.
- Submission of Assignments and Project are compulsory component for completion of a degree.
- Please use the link <https://exam.ignou.ac.in/> on IGNOU website to fill the examination form for TEE June & December.
- Please use the link <https://webservices.ignou.ac.in/Pre-Question> for downloading the question papers of previous examinations.
- Please use the link:
[http://ignou.ac.in/userfiles/Handbook%20on%20Sexual%20Harassment%20of%20Women%20at%20Workplace\(1\).pdf](http://ignou.ac.in/userfiles/Handbook%20on%20Sexual%20Harassment%20of%20Women%20at%20Workplace(1).pdf) for knowing detail information regarding the guideline of prevention of Sexual Harassment at work place.

Write to us for any help in the link: <http://ignou.ac.in/userfiles/CASH%20-%20Notification.PDF>

(Source-IGNOU-2023 PROSPECTS-, University, Rules, Performa's, etc.)